



BOARD OF HEALTH

Meeting Minutes

February 3, 2018

Materials distributed at the meeting: Amended budget; Slide handouts – Hepatitis A; Personal Health Monthly Report; DHD#10 Annual Report; Environmental Health Monthly Activity Table.

- I. **Call to Order:** Jim Maike, Chair, called the meeting to order at 10:00 a.m. Kevin Hughes introduced staff members attending the meeting for their orientation to the agency.
- II. **Roll Call – Members Present:** Patty Cox, Betty Dermyer, Pauline Jaquish, Bryan Kolk, Phil Lewis, Jim Maike, Martha Meyette, Judy Nichols, Tom O’Neil, Roger Ouwinga, Denny Powers, Joan Runnels, Richard Schmidt, Ray Steinke, James Sweet, Wally Taranko, Gary Taylor, Hubert Zuiderveen
Member Excused: Charles Lange
Member Absent: Shelley Pinkelman
Staff Present: Anne Bianchi, Jane Drake, Kevin Hughes, Christine Lopez, Dr. Jennifer Morse, Sarah Oleniczak, Tom Reichard, Anne Young
Staff Guests: Courtney Brinkman; Jen Gonzalez; Cindy Hagan; Ron Lamarand; Jessica Miller; Lisa Morill; Lauren Muszynski; Amelia Peets; Doug Reed; Lizette Trejo;
- III. **Approval of the Agenda:** Motion to approve agenda with revised order by Richard Schmidt, seconded by Hubert Zuiderveen.
- IV. **Approval of the Meeting Minutes:** Motion by Ray Steinke, seconded by Richard Schmidt, to approve minutes of the January 26, 2018, meeting. *Motion carried.*
- V. **Public Comment:** None.
- VI. **Program Presentation:** *WIC – An Investment in Children*
Jennifer Morse, M.D., Medical Director, presented information on Hepatitis A and the status of the outbreak of the disease in Michigan. As of February 14, 751 cases have been reported in Michigan – the most of any state in the U.S. Of those infected with the outbreak strain of Hepatitis A, 81% are hospitalized. The disease can lead to serious complications such as liver failure, and even death. Dr. Morse explained the risk factors and symptoms associated with the disease. She also discussed the three cases reported in counties included in DHD#10’s jurisdiction – one in Newaygo County and two in Mecosta County. The steps DHD#10 is taking to limit the spread of the disease were also discussed.

/IX. Administration Report/

- A. Dr. Morse then continued with her monthly report. The report topic was, “Vaccine Updates.” She discussed the new vaccine to prevent Shingles – Shingrix. This vaccine has proven to be more effective in reducing the risk of contracting the disease. The CDC recommends that persons over age 50 receive the two-dose vaccination – even if they were previously vaccinated with an earlier vaccine (Zostivax.)

She also reported on the trend of Mumps outbreaks among crowded populations such as schools, colleges, sports teams and camps. Studies have shown the attack rate of the disease among at risk individuals is reduced if a third dose of the MMR vaccine is administered.

Dr. Morse offered two healthy living recommendations: (1) Healthy adults 50 years and older should get two doses of Shingrix to vaccinate against Shingles; (2) Groups at risk of contracting mumps should get a third dose of the MMR vaccine.

1. *Action Item: Approve healthy living recommendations.* Motion by Richard Schmidt, seconded by Ray Steinke, to approve Medical Director recommendations. Motion passed.

VII. Committee Reports

- A. Executive Committee: Did not meet.
- B. Finance Committee: Did not meet. Christine Lopez reviewed the January month-end report. The total liabilities and fund balance was \$8.7 million. Year-to-date billing revenue stood at \$794 thousand, with total revenue for the same period at \$6.7 million.
 2. *Accounts Payable and Payroll – Action Item:* Motion by Ray Steinke, seconded by Richard Schmidt, to approve January accounts payable and payroll total of \$920,274.38.

Roll Call Vote:

Patty Cox	Yes	Martha Meyette	Yes	Richard Schmidt	Yes
Betty Dermeyer	Yes	Judy Nichols	Yes	Ray Steinke	Yes
Pauline Jaquish	Yes	Tom O’Neil	Yes	James Sweet	Yes
Bryan Kolk	Yes	Roger Ouwinga	Yes	Wally Taranko	Yes
Phil Lewis	Yes	Denny Powers	Yes	Gary Taylor	Yes
Jim Maike	Yes	Joan Runnels	Yes	Hubert Zuiderveen	Yes

Motion carried.

Lopez next distributed a proposed amended budget for fiscal year 2018. She highlighted changes to funding sources and allocations. The net effect of the amendments would increase the budget by \$376 thousand, and reduce the fund balance by \$281 thousand.

3. *FY 2018 Amended Budget:* Motion by Richard Schmidt, seconded by Phil Lewis, to approved the amended budget as presented.

Roll Call Vote:

Patty Cox	Yes	Martha Meyette	Yes	Richard Schmidt	Yes
Betty Dermeyer	Yes	Judy Nichols	Yes	Ray Steinke	Yes
Pauline Jaquish	Yes	Tom O’Neil	Yes	James Sweet	Yes
Bryan Kolk	Yes	Roger Ouwinga	Yes	Wally Taranko	Yes
Phil Lewis	Yes	Denny Powers	Yes	Gary Taylor	Yes
Jim Maike	Yes	Joan Runnels	Yes	Hubert Zuiderveen	Yes

Motion carried.

- C. Personnel Committee: Did not meet. Kevin Hughes reported the transition to MassMutual for administration of the Social Security Replacement plan was proceeding.
- D. Legislative Committee: Kevin Hughes said appointments were scheduled with State Legislators for the MALPH Day at the Capitol on April 18. Members were invited to attend. He said the letter approved by the Board at the last meeting objecting to SB411 had been sent to State Senators Hansen and Emmons. He noted the bill to require eye exams for IEP students also garnered opposition from parents and other groups and was now not expected to pass.

Hughes reported that MALPH is opposing HB5411 sponsored by Representative VanSingel. The bill would require a dental assessment for all students entering kindergarten. He also announced a new bill - HB5623 – would amend the public health code to require local health departments to participate in community violence prevention committees. He said he would report more on the bill at the March meeting.

VIII. Program Reports

- A. Environmental Health: Monthly report included with the meeting materials. Monthly activity table distributed at the meeting. Tom Reichard noted that overall food inspection numbers were down primarily due to vacancies in the Sanitarian position.
- B. Personal Health: Monthly tables of activities included in the meeting materials. Monthly report distributed at the meeting. Anne Young noted the report included a summary of the efforts staff were undertaking in response to the Hepatitis A outbreak in Mecosta County.
- C. WIC: Report submitted with meeting materials. Anne Bianchi provided an update on the “Building Bridges for Breastfeeding Duration” grant. She said staff met with and received commitments from two hospitals to work with labor and delivery nurses and doctors to increase breastfeeding training and support for new mothers while in the hospital.
- D. Health Promotion: Written report submitted with meeting materials. Sarah Oleniczak reported staff were engaged with four senior centers to provide an evidence-based nutrition education program as part of the Healthy Aging grant. She also highlighted grants received to support family planning. One grant will support increased use of effective contraceptives. The other funding will be used for an outreach plan to increase the number of males served in the family planning program with a focus on improving preconception health and maternal and child health outcomes.

IX. Administration Reports

- A. Medical Director: /See Above/
- B. Deputy Health Officer: Monthly report submitted with meeting materials. Sarah Oleniczak said DHD#10 has been invited to partner on a data sharing system that will connect local providers and laboratories on communicable disease reporting. The agency and staff will be featured in an upcoming magazine article about the project. Oleniczak also reported two staff were accepted into a special training opportunity provided by NACCHO on community-owned strategic planning and community health needs assessments.
- C. Health Officer: Written report submitted with meeting materials. Kevin Hughes provided an update on the water contamination issues related to Camp Grayling. He said 200 additional samples were taken. Of these, 70 showed some detectable of PFOS, and one sample was at the exceedance level. Hughes said he and other Health Officers in jurisdictions impacted by PFOS contamination will be attending a local health advisory committee. The committee is part of the PFOS action response team formed by the Governor.

Hughes next requested three Board representatives be appointed to the Mid-Central Coordinating Committee. The committee serves to review changes and recommend approval of shared contracts between CMDHD, MMDHD and DHD#10 for medical director and epidemiological services.

4. *Action item: Appoint BOH Representatives to Mid-Central Coordinating Committee.* Motion by Hubert Zuiderveen, seconded by Patty Cox, to appoint Ray Stienke, Richard Schmidt, and Joan Runnels as Board representatives. Motion passed.

Hughes noted a copy of a Memorandum of Understanding with the Northern Michigan Public Health Alliance was included with the meeting materials. He requested approval of the MOU and DHD#10's continued participation in the alliance of seven local health departments.

5. *Action Item: Approve NMPHA Memorandum of Understanding.* Motion by Ray Steinke, seconded by Patty Cox, to approve MOU. Motion passed.

Hughes distributed copies of the DHD#10 Annual Report, “Responding to Public Health Challenges.” He said he will deliver report copies and present a summary as he meets with the Boards of Commissioners in each County beginning next month.

Jim Maike requested information from Board members about the participation of their counties in a lawsuit to recover costs incurred due to the opioid crisis.

Judy Nichols announced the installation of a Veterans memorial in the Wexford County Courthouse; and commented to the orientees that the Board was impressed with the DHD#10's talented staff and good leadership.

X. Next Meeting

The next regular meeting of the Board of Health is scheduled for Friday, March 23, 2018. Members were reminded to note the meeting date is scheduled one week earlier due to the March 30 holiday.

XI. Adjournment

Jim Maike, Chair, adjourned the meeting at 11:15 a.m.

Jim Maike, Chair

Date

Charles Lange, Secretary

Date