



BOARD OF HEALTH

Meeting Minutes

May 18, 2018

Materials Distributed at the meeting: Program presentation slides; Environmental Health report and monthly activities table; Personal Health report; Hepatitis A prevention yard sign image; and anti-recreational marijuana postcard.

I. **Call to Order:** Jim Maike, Chair, called the meeting to order at 9:30 a.m. Maike welcomed new staff members attending the meeting for orientation and asked for introductions. Anne Bianchi also introduced Isaac Pohlman, WIC intern.

II. **Roll Call – Members Present:** Patty Cox, Betty Dermeyer, Pauline Jaquish, Charles Lange, Jim Maike, Martha Meyette, Tom O'Neil, Denny Powers, Joan Runnels, Richard Schmidt, Ray Steinke, James Sweet, Wally Taranko, Gary Taylor, Hubert Zuiderveen

Alternate Present: Laurie Jamison

Members Excused: Bryan Kolk, Phil Lewis, Judy Nichols, Roger Ouwinga, Shelley Pinkelman

Staff Present: Anne Bianchi, Kim Chandler, Jane Drake, Kevin Hughes, Christine Lopez, Dr. Jennifer Morse, Tom Reichard, Anne Young

Guests: Amanda Anderson, Lisa Briggs, Jeanne Bulmer, Laura Dyszlewski, Corey Hanswirth, Sarah Hayes, Lonny Jorgensen, Penny Luce, Isaac Pohlman, Recca Reister, Amanda Riddle

III. **Approval of the Agenda:** Motion to approve agenda by Ray Steinke, seconded by Richard Schmidt. Motion carried.

IV. **Approval of the Meeting Minutes:** Motion by Richard Schmidt, seconded by Hubert Zuiderveen, to approve minutes of the April 27, 2018, meeting. Motion carried.

V. **Public Comment:** None.

VI. Committee Reports

A. **Executive Committee:** Jim Maike reported the committee met May 7, 2018, to discuss topics listed on the agenda included with the meeting materials. He also noted a correction to make in the minutes in the list of meeting attendees. Kevin Hughes recapped the meeting. The committee discussed the contract agreement with NetSmart for the implementation of an electronic health record (EHR.) There have been issues with the development of the product, and it is not going to meet Agency needs.

The Executive Committee recommended the Agency terminate the contract with NetSmart, and seek a contract buyout. Hughes reported he and other staff, along with the Agency attorney, convened for a meeting with NetSmart representatives the prior week and explained the intent to seek Board approval to end the agreement. He said the Agency originally entered into the contract with NetSmart when the developer announced support for the EHR system now used by the Agency would be ending. NetSmart now expects to continue support for the current EHR through 2025. DHD#10 is planning to implement an updated EHR before then.

Chairman Maike asked if there was consensus on the Executive Committee recommendation to terminate the contract. Consensus affirmed.

Hughes also reported the committee discussed the potential need to upgrade the current phone system, and a safety assessment that was conducted for all DHD#10 offices.

Also, he said the agency was notified it had to resubmit documentation on the MERS unfunded liability to the Michigan Department of Treasury. The revised report showed the agency pension plan funded at 57.5% - or just under the State target of 60%. It is expected the State will next request a corrective plan to bring up the funding level.

1. *Accept Executive Committee Report.* Motion by Richard Schmidt, seconded by Joan Runnels, to approve report of May 7 Executive Committee meeting. Motion Carried.

B. Finance Committee: Did not meet. Christine Lopez reviewed the April financial report submitted with the meeting materials. The liabilities and fund balance as of April 30 totaled just over \$7.3 million. Revenues for the month were almost \$1.7 million, with expenses of just under \$1.5 million, for an increase in fund balance of \$185 thousand. The cash flow analysis showed cash projections through September going no lower than \$2.4 million.

2. *Approve Accounts Payable and Payroll – Action Item.* Motion by Ray Steinke, seconded by Denny Powers, to approve April accounts payable and payroll total of \$1,324,429.86.

Roll Call Vote:

Patty Cox	Yes	Martha Meyette	Yes	Ray Steinke	Yes
Betty Dermeyer	Yes	Tom O’Neil	Yes	James Sweet	Yes
Laurie Jamison	Yes	Denny Powers	Yes	Wally Taranko	Yes
Pauline Jaquish	Yes	Joan Runnels	Yes	Gary Taylor	Yes
Charles Lange	Yes	Richard Schmidt	Yes	Hubert Zuiderveen	Yes
Jim Maike	Yes				

Motion carried.

Lopez reminded the Finance Committee members a meeting is scheduled for Monday, June 4, at 10:00 a.m. in the Lake County office in Baldwin.

C. Personnel Committee: Did not meet. Report included with meeting materials. Kevin Hughes noted the topics included in the report – MERS unfunded liability and safety assessment – were already discussed under the Executive Committee report. No further questions.

D. Legislative Committee: A summary of State legislation to add a work requirement to Medicaid eligibility rules was included with the meeting materials. Kevin Hughes explained the State would need a federal waiver to adopt a work requirement. He said three states that have approved similar legislation are now facing lawsuits.

Hughes also reported proposed legislation to require dental screenings of children prior to starting kindergarten is expected to pass. He said MDHHS would likely approach local health departments to implement the program. The agency is exploring options including partnering with MCDC.

He also discussed pending legislation that would require local health departments to inspect food service operations in prisons. He then noted the topic of the program presentation concerned house bills (shared at the April BOH meeting) that would establish a statewide sanitary code. He suggested the Board consider taking a stance on the bills.

VII. Program Presentation: Michigan’s Proposed Statewide Sewage Code

Tom Reichard, Environmental Health Director, provided an overview of two proposed bills to create a statewide sewage code. He said the bills were commonly referred to as “point-of-sale” laws because they would mandate septic inspections when a property is sold. Currently, within DHD#10’s boundaries, two counties and one township have local point-of-sale codes in force.

Reichard said the requirements of one bill would increase the number and frequency of septic system inspections. Local health departments would have to increase the number of inspectors on staff significantly. Kevin Hughes added the proposed legislation did not include additional funding for local health departments to cover the added costs for implementation.

Board members discussed the pros, cons and costs of local point-of-sale codes. Hughes noted the Michigan Association of Environmental Health Administrators, and the Michigan Association of Local Public Health were both in opposition to the proposed legislation.

3. *Draft Resolution in Opposition to Proposed Statewide Sewage Code.* Motion by Denny Powers, seconded by Charles Lange, to direct Health Officer to draft resolution for consideration and approval at next Board of Health meeting. Motion Carried.

VIII. Program Reports

- A. Environmental Health: Monthly report and activities table distributed at the meeting. Tom Reichard noted the number of activities between this year and last year were almost identical.
- B. Personal Health: Activities tables included with meeting materials. Monthly report distributed at the meeting. Anne Young said a case of Hepatitis A was reported in Oceana County. Tests are being conducted to determine if the case is the same strain associated with the current State outbreak. Young said Hepatitis A prevention efforts are focusing on fairs and festivals. She shared images of a yard sign with a message promoting handwashing to prevent Hepatitis A. Several of the signs have been purchased and will be posted at outdoor events in the coming weeks.

Young also reported that immunization waiver rates are starting to trend upward. She said seven counties in DHD#10's jurisdiction saw an increase in the number of waivers in the last year.

- C. WIC: Monthly report included with meeting materials. Anne Bianchi announced the agency received State funding to expand lead safety education and resources to pregnant women and new parents. The funding will support providing information on lead-safe cleaning methods, and cleaning supplies and equipment.
- D. Health Promotion: Monthly report included with meeting materials. Kim Chandler highlighted a 30-day walking challenge from the Crawford Health Improvement Committee that kicked off May 9. She also commented on an article included with the report concerning upgrades to a Manistee County food pantry. The project received funds from Building Healthy Communities.

Kevin Hughes noted the report listed several substance abuse prevention activities. He distributed postcards provided by Board member, Joan Runnels, with facts and information countering an upcoming ballot proposal to legalize recreational marijuana in Michigan.

IX. Administrative Reports

- A. Medical Director: Monthly report distributed with meeting materials. Dr. Jennifer Morse reported on PFAS. She explained the acronym refers to a group of man-made chemicals used in firefighting, fabric treatments, and food and cleaning products. She said there is currently conflicting research on safe exposure levels, and discussed the potential health effects. Her healthy living recommendations are to (1) recognize PFAS and its potential harmful effects, and (2) support state and national efforts to respond to PFAS-contaminated sites, and ongoing evaluation of the effects of the chemicals in the environment and drinking water.

4. *Approve Healthy Living Recommendations* – motion by Ray Steinke, seconded by Richard Schmidt. Motion Carried.

Dr. Morse also announced she completed graduate studies and received a Master's degree in Public Health, and was recently notified she was now a Fellow of the American Academy of Family Physicians.

- B. Deputy Health Officer: Monthly report submitted with meeting materials. Kevin Hughes explained as part of preparations for the national accreditation process, Sarah Oleniczak applied for and was accepted as a PHAB site visitor. He also said MDHHS has taken note of the success of the Northern Michigan Community Health Innovation Region, and the HUB program continues to see a lot of referrals.
- C. Health Officer: Written report submitted with meeting materials. Kevin Hughes said in response to PFAS-contamination in the Camp Grayling area, the agency has distributed 260 filters for homes near the camp, and another 40 for properties at a nearby lake. Another community townhall meeting is scheduled for June 5.

He also said as no new cases of Hepatitis A were reported in DHD#10 counties in the last 100 days, the agency is no longer considered in outbreak status. Funding from the State for prevention, education and immunization is continuing.

Hughes noted the agency is preparing for State accreditation which is scheduled to conclude in June 2019. There has been discussion at the State level to have more Board member involvement in the process.

He next explained an application was submitted to the Kresge Foundation for public health training scholarships. If accepted, both he and Sarah Oleniczak will participate in the leadership training opportunity. He said timing did not permit seeking Board approval prior to submitting the application.

- 5. *Approve Emerging Leaders in Public Health Training – Application.* Motion by Ray Steinke, seconded by Hubert Zuiderveen. Motion carried.

X. Other

- Jim Maike reported a marijuana retail store was built and preparing to open in White Cloud.
- Joan Runnels said Lake County hosted an Opioid crisis forum on May 15.

XI. Next Meeting

The next regular meeting of the Board of Health is scheduled for Friday, June 29, at 9:30 a.m.

XII. Adjournment

Jim Maike, Chair, adjourned the meeting at 10:45 a.m.

Richard Schmidt, Vice Chair

Date

Charles Lange, Secretary

Date