Michigan Department of Agriculture & Rural Development (MDARD) Notification of Intent to Operate a Special Transitory Food Unit (STFU)

Must be **received** four (4) days prior to event.

Name of STFU Unit: _____ License Number: _____

Name of Operator: _____ Cell Number: _____

Business Address: _____

_____ OK to Text?: Yes_____ No_____

Email Address: _____

Name of Event: _____

Operation: Start Date: _____ End Date: _____

Hours of Operation: _____

Location of Operation: (Be specific)

Operation Site:_____

Address:_____City:_____County:_____

Name of the Local Health Department (LHD) where STFU is licensed:_____

Or *(See back for agency choices)*

If MDARD licensed, list the county where licensed: _____ *(county)*

Are you requesting a paid evaluation? Yes_____ No _____

Michigan's Food Law (Act 92 of 2000, as amended) states that an STFU license holder shall:

- **While in operation, request and receive 2 evaluations per licensing year <u>spaced generally over the span of the operating season</u>. These must be done while the STFU is operating at an event. Do not wait until the end of the year to get these done! When possible, schedule at least one with the LHD that processes your license.**
- A LHD and the MDARD shall charge a fee of $90.00 for such an evaluation.
- Send a copy of all evaluation reports to **<u>the LHD that processes your license</u>** within 30 days after receipt.
- Before serving food within the jurisdiction of a LHD, notify the LHD in writing of each location in the jurisdiction at which food will be served and the dates and hours of service. The license holder shall mail the notice by first-class mail, fax, email, or hand-deliver the notice not less than 4 business days before any food is served or prepared for serving within the jurisdiction of the LHD. Contact information for LHD's is on the back of this form.

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FOR LHD / MDARD USE:

Date of receipt of Notification _____

Michigan Local Health Departments & MDARD Office

Allegan County Health Department
3255 122nd Ave
Suite 200
Allegan, Michigan 49010
Ph: (269) 673-5411 FAX: (269) 673-4172

Barry-Eaton District Health Department
1033 Health Care Drive
Charlotte, Michigan 48813
Barry: Ph: (269) 945-9516 FAX: (269) 818-0237
Eaton: Ph: (517) 543-2430 FAX: (517) 541-2686

Bay County Health Department
1200 Washington Avenue
Bay City, Michigan 48708
Ph: (989) 895-4006 FAX: (989) 895-4014

Benzie-Leelanau District Health Department
6051 Frankfort Highway, Ste. 100
Benzonia, MI 49616
Benzie: Ph: (231) 882-4409 FAX: (231) 882-2204
Leelanau: (231) 256-0200 FAX: (231) 256-0225

Berrien County Health Department
2106 South M-139
Benton Harbor, Michigan 49022
Ph: (269) 927-5623 FAX: (269) 927-2960

Branch-Hillsdale-St. Joseph
Community Health Agency
Human Services Building
570 Marshall Road
Coldwater, Michigan 49036
Ph: (517) 279-9561 X 106 FAX: (517) 278-2923
Hillsdale: FAX: (517) 437-0166
St. Joseph: FAX: (269) 273-2452

Calhoun County Health Department
190 E. Michigan Avenue
Battle Creek, Michigan 49017
Ph: (269) 969-6341 FAX: (269) 969-6490

Central Michigan District Health Department
2012 E. Preston Avenue
Mt. Pleasant, Michigan 48858
Ph: (989) 772-8147 FAX: (989) 773-4319
Counties: Arenac, Clare, Gladwin, Isabella, Osceola, Roscommon

Chippewa County Health Department
508 Ashmun Street, Suite 120
Sault Ste. Marie, Michigan 49783
Ph: (906) 635-3620 FAX: (906) 253-3140

Detroit Department of Health
and Wellness Promotion
Institute for Population Health
1400 Woodbridge
Detroit, Michigan 48207
Ph: (313) 309-9375 FAX: (313) 309-6488

Public Health, Delta & Menominee Counties
2920 College Avenue
Escanaba, Michigan 49829-9597
Delta: Ph: (906) 786-9692 Fax: (906) 789-8147
Menominee: (906) 863-4451 Fax: (906) 863-7142

Dickinson-Iron District Health Department
601 Washington Avenue
Iron River, Michigan 49935
Ph: (906) 265-9913 FAX: (906) 265-2950

District Health Department #2
630 Progress Street
West Branch, Michigan 48661
Ph: (989) 345-5020 FAX: (989) 343-1899
Counties: Alcona, Iosco, Ogemaw, Oscoda

District Health Department #4
100 Woods Circle
Alpena, Michigan 49707
Ph: (989) 356-4507 FAX: (989) 354-0855
Counties: Alpena, Cheboygan, Montmorency, Presque Isle

District Health Department #10
521 Cobbs Street
Cadillac, Michigan 49601
Ph: (231) 775-9942 FAX: (231) 775-5372
Counties: Crawford, Kalkaska, Lake, Manistee, Mason, Mecosta, Missaukee, Newaygo, Oceana, Wexford

Genesee County Health Department
630 S. Saginaw Street
Flint, Michigan 48502-1540
Ph: (810) 257-3603 FAX: (810) 257-3125

Grand Traverse County Health Department
2650 LaFranier Rd
Traverse City, Michigan 49686
Ph: (231) 995-6051 FAX: (231) 995-6033

Huron County Health Department
1142 S. Van Dyke
Bad Axe, Michigan 48413
Ph: (989) 269-9721 FAX: (989) 269-4181

Ingham County Health Department
5303 S. Cedar, P.O. Box 30161
Lansing, Michigan 48909
Ph: (517) 887-4312 FAX: (517) 887-4560

Ionia County Health Department
175 East Adams Street
Ionia, Michigan 48846
Ph: (616) 527-5341 FAX: (616) 527-8202

Jackson County Health Department
1715 Lansing Avenue Suite 221
Jackson, Michigan 49202
Ph: (517) 788-4433 FAX: (517) 788-4616

Kalamazoo County Health
& Community Services Department
3299 Gull Road, P.O. Box 42
Nazareth, Michigan 49074-0042
Ph: (269) 373-5210 FAX: (269) 373-5333

Kent County Health Department
700 Fuller Avenue
Grand Rapids, Michigan 49503
Ph: (616) 632-6900 FAX: (616) 632-6892

Lapeer County Health Department
1800 Imlay City Road
Lapeer, Michigan 48446
Ph: (810) 667-0392 FAX: (810) 667-0283

Lenawee County Health Department
1040 S. Winter, Suite 2328
Adrian, Michigan 49221-3871
Email : ehlenawee@hline.org
Ph: (517) 264-5213 FAX: (517) 264-0790

Livingston County Department of Public Health
2300 East Grand River, Suite #102
Howell, Michigan 48843-7578
Email: Health@livgov.com
Ph: (517) 546-9858 FAX: (517) 546-9853

Luce-Mackinac-Alger-Schoolcraft
District Health Department
County Road 428, P.O. Box 398
Newberry, Michigan 49868
Ph: (906) 293-5107 FAX: (906) 293-5453
Mackinac: FAX: (906) 643-0239
Alger: FAX: (906) 387-2224
Schoolcraft: FAX: (906) 341-5230

Macomb County Health Department
43525 Elizabeth Road
Mt. Clemens, Michigan 48043
Ph: (586) 469-5236 FAX: (586) 469-6534

Marquette County Health Department
184 U.S. 41 East
Negaunee, Michigan 49866
Ph: (906) 475-4195 FAX: (906) 475-6500

Mid-Michigan District Health Department
615 N. State Road, Suite 2
Stanton, Michigan 48888
Ph: (989) 831-3607 FAX: (989) 831-9227
Counties: Clinton, Gratiot, Montcalm

Midland County Department of Public Health
220 W. Ellsworth Street
Midland, Michigan 48640-5194
Ph: (989) 832-6679 FAX: (989) 832-6628

Monroe County Health Department
2353 S. Custer Road
Monroe, Michigan 48161
Ph: (734) 240-7900 FAX: (734) 240-7948

Public Health- Muskegon County
209 East Apple, Suite D104
Muskegon, Michigan 49442
Ph: (231) 724-4406 FAX: (231) 724-3366

The Health Department of Northwest Michigan
220 W. Garfield
Charlevoix, Michigan 49720
Ph: (231) 547-6523 FAX: (231) 547-6238
Counties: Antrim, Charlevoix, Emmet, Otsego

Oakland County Health Division
1200 N. Telegraph Road, Dept.432
Pontiac, Michigan 48341-0432
Ph: (248) 858-1312 FAX: (248) 452-9758

Ottawa County Department of Public Health
12251 James St. Suite 200
Holland, Michigan 49424
Ph: (616) 393-5645 FAX: (616) 393-5643

Saginaw County Department of Public Health
1600 N. Michigan Avenue
Saginaw, Michigan 48602
Ph: (989) 758-3686 FAX: (989) 758-3711

St. Clair County Health Department
3415 28th Street
Port Huron, Michigan 48060
Ph: (810) 987-5306 FAX: (810) 985-5533

Sanilac County Health Department
171 Dawson Street
Sandusky, Michigan 48471
Ph: (810) 648-2150 X124 FAX: (810) 648-2646

Shiawassee County Health Department
201 N. Shiawassee Street
Corunna, Michigan 48817
Ph: (989) 743-2250 FAX: (989) 743-2413

Tuscola County Health Department
1309 Cleaver Road
Caro, Michigan 48723-8114
Ph: (989) 673-8114 FAX: (989) 673-7490

Van Buren-Cass District Health Department
57418 County Road 681
Hartford, Michigan 49057
Ph: (269) 621-3143 FAX: (269) 621-2725
Cass: FAX: (269) 782-0121

Washtenaw County Public Health Department
Environmental Health Division
705 N. Zeeb Rd, P.O. Box 8645
Ann Arbor, MI 48107-8645
Ph:(734) 222-3800 FAX: (734) 222-3930

Wayne County Department of Public Health
5454 S. Venoy
Wayne, Michigan 48184
Email: foodsafety@waynecounty.com
Ph: (734) 727-7400 FAX: (734) 727-7165

Western Upper Peninsula
Health Department
540 Depot
Hancock, Michigan 49930
Ph: (906) 482-7382 FAX: (906) 482-9410
Counties: Baraga, Gogebic, Houghton, Keweenaw, Ontonagon

MDARD Office:
MDA, Food and Dairy Division
P.O. Box 30017
Lansing, MI 48909
Ph: (800) 292-3939 FAX: (517) 373-3333