

The Chair called the regular meeting of the Board of Health to order at 9:30 a.m.

**Members Present:** Shelley Pinkelman, Phil Lewis, Deb Kimball, Sandy Clarke, Jim Krolczyk, Ken Hilliard, Mary Nichols, Bill Carpenter, Hubert Zuiderveen, Susan Rogers, Ray Steinke, Art Adleman, Chris Ortwein, Stan Nieboer, Larry VanSickle, Denny Powers, John Fuscone, Gary Taylor.

**Members Excused:** Colleen Carrington-Atkins.

**Members Absent:** Patty Cox.

**Others Present:** Linda VanGills, Kevin Hughes, Dr. Graham, Christine Lopez, Becky Gaines, Sarah Oleniczak, Joan Wise, Julie Dillingham, Tom Reichard.

**Approval of the Agenda:** Motion by Ray Steinke, seconded by Susan Rogers to approve the agenda as presented. Motion carried.

**Approval of the Meeting Minutes:** Motion by Larry VanSickle, seconded by Mary Nichols, to approve the meeting minutes of September 27, 2013, as presented. Motion carried.

**Public Comment:** No public comment.

**Executive Committee Report:** The Executive Committee did not meet.

**Finance Committee Report:** Susan Rogers presented the report. The finance committee did not meet.

1. Christine Lopez presented the draft financial report for September 30, 2013.
2. Agency financial audit will be conducted on December 2-4, 2013.
3. Cash flow and aging receivables presented.
4. Accounts Payable and Payroll: Motion by Susan Rogers, seconded by Deb Kimball to approve Accounts Payable and Payroll totaling \$1,096,316.91.

Roll call vote:

Susan Rogers	Yes	Ray Steinke	Yes
Deb Kimball	Yes	Art Adleman	Yes
Shelley Pinkelman	Yes	Hubert Zuiderveen	Yes
Phil Lewis	Yes	Stan Nieboer	Yes
Sandy Clarke	Yes	Chris Ortwein	Yes
Ken Hilliard	Yes	Larry VanSickle	Yes
Jim Krolczyk	Yes	Denny Powers	Yes
Mary Nichols	Yes	John Fuscone	Yes
Bill Carpenter	Yes	Garry Taylor	Yes

Motion carried.

**Personnel Committee Report:**

1. Becky Gaines presented the Human Resources Report:
  - a) Updates to DHD#10 Personnel Policies for action in November.
  - b) Privacy Policy is in the process of being updated.

2. Distributed Personnel Committee meeting minutes from October 19, 2013, and supporting documents.
3. Health insurance options: Motion by Larry VanSickle, seconded by Bill Carpenter to approve Priority Health 3 options of coverage in accordance with PA 152 in recognition of cap: 1) base plan, 2) current buy-up plan, and 3) additional HMO Option 5 plan. Plus HRA reimbursement to employees of \$500 for a single and two person subscribers and \$750 for a family.

Roll call vote:

Larry VanSickle	Yes	Art Adleman	Yes
Bill Carpenter	Yes	Susan Rogers	Yes
Shelley Pinkelman	Yes	Hubert Zuiderveen	Yes
Phil Lewis	Yes	Stan Nieboer	Yes
Deb Kimball	Yes	Chris Ortwein	Yes
Sandy Clarke	Yes	Denny Powers	Yes
Ken Hilliard	Yes	John Fuscone	Yes
Jim Krolczyk	Yes	Gary Taylor	Yes
Ray Steinke	Yes	Mary Nichols	Yes

Motion carried.

The PA152 cap was discussed; if it changes prior to December 1, 2013, the Board Executive Committee or Personnel Committee can meet and adjust our employee health insurance payments.

4. Health Officer evaluation and timeline were distributed.
5. Becky Gaines attended the MERS Annual Meeting; of particular interest was the presentation on "managing unfunded accrued liabilities." DHD#10 has been doing many of the strategies discussed.

**Legislative Committee Report:** Distributed press release titled "MDCH Invites Public to Provide Feedback for Public Health Code Review".

**Bylaws Committee Report:** The Bylaws Committee did not meet.

**Program Presentation:** Program Presentation: Kevin Hughes presented the agency Strategic Plan; the workgroup included staff and Board of Health representation. Motion by Susan Rogers, seconded by Sandy Clarke to approve the agency Strategic Plan. Motion carried.

**Program Fee Increases:** Linda VanGills distributed and discussed the proposed fee increase in selected Environmental Health and Personal Health services, for action in November.

**Staff Reports:** In addition to written reports, the following information was presented.

1. Health Promotion: Sarah Oleniczak distributed the Community Garden Survey results. The Manton and Mesick Adolescent Wellness Centers will have their site visit next week on Monday and Tuesday.
2. Personal Health: Joan Wise presented flu clinic update; we are adding the City of Big Rapids and Ice Mountain and are going in to schools to give flu shots (one school in each county this year).

### Administrative Reports

**Deputy Health Officer's Report:** Kevin Hughes presented the following information.

1. Tencon update: Kevin Hughes reported that because of Medicaid Expansion and AHC a proposal for shut down of the Tencon Health Plan will be presented at the November 4<sup>th</sup> Tencon Board meeting.
2. Kevin will make a presentation on Community Health Plans at the November Board of Health Meeting.

**Medical Directors' Report:** Dr. Graham presented the following information:

1. Choose Wisely: Standard of Care.
2. Recommendation from Dr. Graham: that patients talk to their doctor about the risks and benefits of the plan of care prescribed by their doctor; that uninsured or under insured people sign up for health insurance. Motion by Denny Powers, seconded by Mary Nichols to approve the recommendation as presented. Motion carried.
3. Dr. Graham was interviewed by 9 and 10 News to talk about cases of influenza in Michigan..

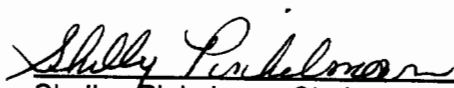
**Health Officer's Report:** Linda VanGills presented the report.

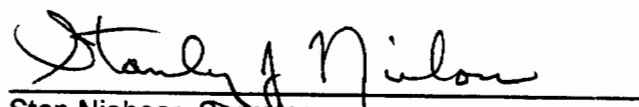
1. Linda VanGills highlighted her written report with updates on her professional involvement.
2. Reminded Board members to stay for Employee Recognition Luncheon.
3. Distributed the Michigan Community Dental Clinics' annual report.

**Other Business:** None

**Old Business:** None.

**Adjournment:** Motion by Hubert Zuiderveen, seconded by Ken Hilliard, to adjourn the meeting. Motion carried.

  
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Shelley Pinkelman, Chair

  
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Stan Nieboer, Secretary