



BOARD OF HEALTH

Meeting Minutes

June 29, 2018

Materials Distributed at the meeting: Program presentation slides – “Childhood Lead Poisoning Prevention Program;” maps – percent of children with elevated blood lead levels; WIC report; Contract Extension Agreement with My Community Dental Centers, Inc.

- I. **Call to Order:** Richard Schmidt, Vice Chair, called the meeting to order at 9:30 a.m.
- II. **Roll Call – Members Present:** Patty Cox, Betty Dermeyer, Pauline Jaquish, Bryan Kolk, Charles Lange, Phil Lewis, Martha Meyette, Judy Nichols, Tom O’Neil, Roger Ouwinga, Shelley Pinkelman, Denny Powers, Joan Runnels, Richard Schmidt, Ray Steinke, James Sweet, Wally Taranko
 - Alternate Present:** Chris Ortwein
 - Members Excused:** Jim Maike, Hubert Zuiderveen
 - Members Absent:** Gary Taylor
 - Staff Present:** Anne Bianchi, Jane Drake, Tawnya Ebels, Elizabeth Hansen, Kevin Hughes, Christine Lopez, Lisa Morill, Dr. Jennifer Morse, Tom Reichard, Anne Young

- III. **Approval of the Agenda:** Motion and second to approve agenda Motion carried.
- IV. **Approval of the Meeting Minutes:** Motion and second to approve minutes of the May 18, 2018, meeting. Motion carried.

V. **Public Comment:** None.

VI. Committee Reports

- A. Executive Committee: No report.
- B. Finance Committee: Ray Steinke, committee chair, reported the Finance Committee met on June 4, and draft meeting minutes were included with the Board materials.

Christine Lopez reviewed the May financial report submitted with the meeting materials. Revenues for the month were just under \$1.7 million, with expenses of just over \$1.6 million. The cash flow analysis showed cash projections through September at no lower than \$2.5 million.

- 1. *Approve Accounts Payable and Payroll – Action Item.* Motion by Ray Steinke, seconded by Patty Cox, to approve May accounts payable and payroll total of \$2,294,749.32.

Roll Call Vote:

Patty Cox	Yes	Martha Meyette	Yes	Shelley Pinkelman	Yes
Betty Dermeyer	Yes	Judy Nichols	Yes	Joan Runnels	Yes
Pauline Jaquish	Yes	Tom O’Neil	Yes	Richard Schmidt	Yes
Bryan Kolk	Yes	Chris Ortwein	Yes	Ray Steinke	Yes
Charles Lange	Yes	Roger Ouwinga	Yes	James Sweet	Yes
Phil Lewis	Yes	Denny Powers	Yes	Wally Taranko	Yes

Motion carried.

Lopez reminded the Finance Committee members a meeting is scheduled for Friday, August 17, to review the proposed budget for fiscal year 2018.

Kevin Hughes explained the meeting originally was intended to include a discussion of county appropriations with the County Administrators. However, due to scheduling conflicts, a separate meeting with the County administrators will be rescheduled in September or October. Hughes said the appropriation amounts would be recalculated based on population changes in the region. Any proposed adjustments to the appropriation amounts would take effect in 2020.

Lopez next reported she received a waiver application from the State for the agency's pension funding. She will present the completed application and action plan at the next board meeting.

- C. Personnel Committee: Did not meet. Kevin Hughes reported he met with HUB representatives to begin the process of reviewing benefits costs. He said he also continues to receive inquiries from other potential benefits providers. An enhancement to the vision benefits was implemented at no additional cost.

Hughes said the MERS actuarial report would be shared with Finance Committee members and reviewed at the August 17 meeting. He said other board members could also request a copy if interested.

- 2. *Appoint MERS Delegates – Action Item.* Motion by Ray Steinke, seconded by Judy Nichols to appoint Kevin Hughes as officer, and Julie Hilkowski as employee delegate to the annual MERS conference in October.

- D. Legislative Committee: Kevin Hughes reminded the members Tom Reichard presented information on proposed legislation to establish a State Sanitary Code at the May meeting. As discussed at the meeting, a Board resolution expressing opposition to the proposed bills was included with the meeting materials for Board review and approval.

- 3. *Adopt Resolution in Opposition to Statewide Sanitary Code – Action Item.* Motion by Chris Ortwein, seconded by Phil Lewis, to approve resolution as presented.

Roll Call Vote:

Patty Cox	Yes	Martha Meyette	Yes	Shelley Pinkelman	Yes
Betty Dermeyer	Yes	Judy Nichols	Yes	Joan Runnels	Yes
Pauline Jaquish	Yes	Tom O'Neil	Yes	Richard Schmidt	Yes
Bryan Kolk	Yes	Chris Ortwein	Yes	Ray Steinke	Yes
Charles Lange	Yes	Roger Ouwinga	Yes	James Sweet	Yes
Phil Lewis	Yes	Denny Powers	Yes	Wally Taranko	Yes

Motion carried.

VII. Program Presentation: *Childhood Lead Poisoning Prevention Programs (CLPP)*

Anne Bianchi introduced Elizabeth Hansen, RD, and Tawnya Ebels, RN. Hansen and Ebels presented information on the prevalence of lead poisoning in children, and explained how it can be prevented. Distributed during the presentation were maps showing the percent of children with elevated blood levels by county and township in areas including DHD#10 counties. The presenters emphasized the importance of testing for lead exposure, as symptoms are vague and mimic other illnesses. High levels of lead exposure can result in brain damage, decreased intelligence, learning disabilities, and behavior problems.

VIII. Program Reports

- A. Environmental Health: Monthly report included with meeting materials. No further questions.
- B. Personal Health: Monthly report included with meeting materials. Anne Young said staff were continuing to focus on Hepatitis A outreach. She shared pictures of staff working a special clinic for vaccinating police and food service employees working at the Electric Forest Festival in July. Young

reported 142 individuals from 21 states and Canada were vaccinated at the special clinic. Kevin Hughes said more information about the agency's activities and efforts related to the festival would be shared at the July meeting.

- C. WIC: Monthly report distributed at the meeting. Anne Bianchi reported the State completed its bi-annual evaluation of the WIC program. She said she was exceptionally proud of the positive comments clients made to the evaluators about the program. She said the State auditors also praised the "outstanding" and "dedicated" staff.
- D. Health Promotion: Monthly report included with meeting materials. Lisa Morrill highlighted the open houses and men's clinics hosted by various DHD#10 offices. She also reported a recent success in helping a client receive a home testing kit that resulted in early detection of colorectal cancer.

IX. Administrative Reports

- A. Medical Director: Monthly report distributed with meeting materials. Dr. Jennifer Morse reported on ticks, mosquitos and poison ivy and sumac. Her report included information on the types of ticks and the diseases each carries, and how to safely remove them; mosquito prevention and protection; a guide for identifying the poison ivy plant; and how to treat a poison ivy rash. Dr. Morse's healthy living recommendations were: (1) avoid tick bites; (2) check for ticks and remove them safely; (3) practice "Drain, Dress, and Defend" to prevent and protect against mosquitos; (4) learn to identify poison ivy and poison sumac.

4. *Approve Healthy Living Recommendations* – motion by Bryan Kolk, seconded by Joan Runnels. Motion Carried.

- B. Deputy Health Officer: Kevin Hughes explained Sarah Oleniczak's absence due to a recent accident. Oleniczak will be working from home, and is not expected to return to the office until August. Ray Steinke commented he was not surprised at the lengths she would go to just to miss a board meeting.
- C. Health Officer: Written report submitted with meeting materials. Kevin Hughes provided an update on Camp Grayling. A total of 991 water samples from around the camp and a nearby lake have been tested, and 254 showed detections of PFAS. The townhall meeting held June 5 to provide information about the situation to area residents was not as well attended as past meetings.

Hughes also reported a meeting was held with NetSmart representatives. The representatives were formally notified the agency desired to withdraw from the contract to implement a new electronic health record system. Hughes said the company was expected to reply back in two to three weeks.

He said committee meetings to gather input as part of the strategic planning process recently concluded. A draft plan will be presented to the Directors. After a final committee review, the plan will be presented to the Board for approval at the September meeting. Hughes thanked Board members Ray Steinke and Joan Runnels for their participation in the committee meetings.

Hughes distributed a copy of a contract extension agreement with My Community Dental Centers, Inc. He said the contract extension would be included as an action item on the July meeting agenda.

He noted a letter from MDHHS included in the packet, approving Dr. Morse's full status as Medical Director.

Also included with the meeting materials was a copy of the Tencon annual report for fiscal year 2017. Hughes explained the organization was originally established to ensure access to primary care for un- and underinsured individuals. With passage of the Affordable Care Act, fewer individuals are uninsured. Tencon still has resources available. The organization board is looking at other options for utilizing the resources to address healthcare needs. Some of the proposed changes could require Board of Health review and approval.

X. Other

Richard Schmidt asked if members were aware of new requirements for cities and villages to replace lead water pipes. In response to questions, Tom Reichard confirmed the new requirements were set by the U.S. Environmental protection agency. He also said he would look into the timeframes required for replacement pipes.

XI. Next Meeting

The next regular meeting of the Board of Health is scheduled for Friday, July 27, at 9:30 a.m.

XII. Adjournment

Richard Schmidt, Vice Chair, adjourned the meeting at 10:43 a.m.

Jim Maike, Chair

Date

Charles Lange, Secretary

Date