



BOARD OF HEALTH

Meeting Minutes

October 26, 2018

Materials Distributed at the meeting: Health Officer Performance Plan; Board of Health Finance Committee – Meeting Minutes, October 12, 2018

- I. **Call to Order:** Jim Maike, Chair, called the meeting to order at 9:30 a.m.
- II. **Roll Call – Members Present:** Betty Dermyer, Pauline Jaquish, Bryan Kolk, Charles Lange, Jim Maike, Martha Meyette, Tom O’Neil, Roger Ouwinga, Shelley Pinkelman, Denny Powers, Joan Runnels, Richard Schmidt, Ray Steinke, James Sweet, Wally Taranko, Gary Taylor, Hubert Zuiderveen

Late arrival: Patty Cox

Members Excused: Phil Lewis, Judy Nichols

Staff Present: Anne Bianchi, Katy Bies, Jane Drake, Kevin Hughes, Christine Lopez, Dr. Jennifer Morse, Tom Reichard, Anne Young

Approval of the Agenda: Motion by Bryan Kolk, seconded by Betty Dermyer, to approve agenda.

Motion carried.

- III. **Approval of the Meeting Minutes:** Motion by Ray Steinke, seconded by Richard Schmidt, to approve minutes of the September 28, 2018, meeting. *Motion carried.*

IV. **Public Comment:** None.

V. Committee Reports

A. **Executive Committee:** Kevin Hughes reported committee members conferred briefly before the meeting to discuss the process for completing the annual Health Officer performance review. He said the members recommended the review be conducted the same as last year. Members present were provided copies of the Health Officer Performance Plan & Review form. Members are to review and prepare preliminary responses to discuss at the November 30 meeting.

B. **Finance Committee:** Ray Steinke, committee chair, reported the Finance Committee met on October 12 to review and discuss County appropriations. Minutes of the meeting and a proposed funding formula were provided to all Board members present. Kevin Hughes explained the funding formula was based on county populations, and had not been adjusted since 2010. The proposed revised funding formula would include updated 2016 population numbers, and increase appropriations by 2% effective January 1, 2019. The re-calculation and increase would result in an estimated increase to total County appropriations of \$33 thousand.

Ray Steinke said the Finance Committee recommended approval of the proposed appropriations re-calculation to the full Board. He also said several County Administrators were present at the meeting and also reviewed the proposal.

1. *Approve County Appropriations Funding Formula – Action Item.* Motion by Ray Steinke, seconded by Richard Schmidt, to approve funding formula as recommended by Finance Committee.

Roll Call Vote:

Patty Cox	Yes	Martha Meyette	Yes	Richard Schmidt	Yes
Betty Dermeyer	Yes	Tom O'Neil	Yes	Ray Steinke	Yes
Pauline Jaquish	Yes	Roger Ouwinga	Yes	James Sweet	Yes
Bryan Kolk	Yes	Shelley Pinkelman	Yes	Wally Taranko	Yes
Charles Lange	Yes	Denny Powers	Yes	Gary Taylor	Yes
Jim Maike	Yes	Joan Runnels	Yes	Hubert Zuiderveen	Yes

Motion carried.

Christine Lopez, Administrative Services Director, reviewed the financial report for the month ended September 30. She said the numbers reflected in the report would not be finalized until all year-end adjustments were completed.

2. *Approve Accounts Payable and Payroll – Action Item.* Motion by Richard Schmidt, seconded by Hubert Zuiderveen, to approve September accounts payable and payroll total of \$1,436,537.75.

Roll Call Vote:

Patty Cox	Yes	Martha Meyette	Yes	Richard Schmidt	Yes
Betty Dermeyer	Yes	Tom O'Neil	Yes	Ray Steinke	Yes
Pauline Jaquish	Yes	Roger Ouwinga	Yes	James Sweet	Yes
Bryan Kolk	Yes	Shelley Pinkelman	Yes	Wally Taranko	Yes
Charles Lange	Yes	Denny Powers	Yes	Gary Taylor	Yes
Jim Maike	Yes	Joan Runnels	Yes	Hubert Zuiderveen	Yes

Motion carried.

- C. Personnel Committee: Kevin Hughes noted the listing of employee service awards included with the meeting materials. He said the agency was near the end of the third year of a predicted five-year cycle of staff turnover. Hughes next discussed the Open Enrollment meetings scheduled for all employees in each County. Employees are to complete benefit elections by November 9.

Also, he explained the State recently passed the Paid Sick Leave Act. The agency was evaluating the impact of the Act on how leave time is currently calculated for employees.

- D. Legislative Committee: Kevin Hughes said in past years, State legislators representing districts in the DHD#10 jurisdiction were invited to attend the December Board meeting to discuss legislative issues and priorities. After discussion, the consensus of the Board was to meet with legislators during the annual MALPH Day at the Capitol in March 2019, and then extend personal invitations to them to attend the June meeting.

Hughes also discussed possible legislation to revise the State Sanitary Code. The bill has not yet been published, and reportedly does not include language concerning funding for implementation by local health departments.

VII. Program Presentation: *Drug Use, Disease and Reduction of Harm*

Dr. Jennifer Morse, Medical Director, provided an overview of the Opioid Epidemic and the rise in overdose deaths. She said studies show people who use prescription opioids for several years transition to injecting illegal drugs such as heroin and methamphetamines. An increased use of injection drugs has led to increased rates of HIV and Hepatitis C. She said public health departments have an important role in reducing the spread of these infections.

Effective strategies in reducing the risks and consequences of IV drug use focus on harm reduction. These include syringe service programs which involve needle exchanges, as well as providing treatment and testing

services, and collecting used syringes. The distribution and use of Naloxone for overdoses prevention is another harm reduction approach.

Dr. Morse stated studies also show that the presence of harm reduction programs does not encourage increased drug use or injections. She said syringe service programs are legal in Michigan if run by a government agency, and federal funding is available to support such programs.

VIII. Program Reports

- A. Environmental Health: Quarterly quality assurance and monthly activities reports included with meeting materials. Tom Reichard noted the September monthly activities report included year-end totals.
- B. Personal Health: Monthly report included with meeting materials. Anne Young highlighted a research study in which data was reported by DHD#10 Hearing and Vision Technicians. The study, published by the American Academy of Optometry, evaluated an alternative vision screening method. The data showed the method to be less reliable and not feasible when compared to the current test used by the State of Michigan.
- C. WIC: Monthly report included with meeting materials. Anne Bianchi reported the MDHHS WIC Division Funding Formula Committee proposed funding based on tiered-levels of numbers of clients served. More information on the budgetary implications for the agency WIC program would be forthcoming.

Bianchi also noted a new MI-WIC system release would roll out the following week, and will include an interface with MIBridges online. The integration of the two systems will allow potential WIC clients to send information directly to a local WIC clinic. Bianchi said this should result in increased referrals to the program.

- D. Health Promotion: Monthly report included with meeting materials. Katy Bies noted DHD#10 accounted for one-third of the State's caseload during fiscal year 2018 for the WISEWOMAN program. She also highlighted the positive outcomes of the program including reductions in smoking rates, and the number of women with uncontrolled blood pressure.

IX. Administrative Reports

- A. Medical Director: Monthly report distributed with meeting materials. Dr. Jennifer Morse reported on food insecurity and food deserts. She explained the definitions and negative health impacts of food insecurity, food deserts and food swamps. Her healthy living recommendations were: (1) Recognize food insecurity is more common in rural areas and is known to have negative impacts on health; and (2) Community health assessments and health improvement plans should include poor nutrition and food access in identifying local risk factors.
 - 3. *Approve Healthy Living Recommendations* – motion by Shelley Pinkelman, seconded by Joan Runnels.
Motion Carried.
- B. Deputy Health Officer: No report. Kevin Hughes said Sarah Oleniczak was representing the agency at a CHIR meeting.
- C. Health Officer: Written report submitted with meeting materials. Kevin Hughes reviewed water samples collected and filters distributed to date in the Camp Grayling area. He noted that in addition to the two new PFAS-contaminated sites included in the report, the agency was also recently notified of another site in Manistee. Additionally, three new vapor intrusion sites were reported in Wexford County.

Hughes referred to Dr. Morse's discussion of harm reduction and said funding is available to DHD#10 to support a syringe service program. He said the agency has begun initial conversations in Crawford and Lake Counties with community partners and law enforcement about the prospect of implementing

the program. A proposal will be presented to the Board for final approval after the communications process is complete and any concerns have been addressed.

Hughes next explained the history and purpose of the Tencon Health Plan. He said the current organization board proposed continuing the mission to address health care issues with existing funding, and to maintain the organization's 501(c)(3) status for grant applications. The Tencon Board requested that the BOH assume oversight of the use of the remaining funding. Hughes said it would require appointment of a Board committee, which was permitted under the bylaws.

4. *Approved Board of Health Oversight of Tencon Health Plan* – motion by Richard Schmidt, seconded by Martha Meyette. Motion carried.

Hughes noted that included with the report was an updated dashboard for the Health Officer performance plan, and three letters referencing authorization, funding, and justification for a harm reduction program in DHD#10's jurisdiction.

X. **Other**

- Board members were reminded the meeting start time beginning with the November meeting, and for the remaining winter months, would be at 10:00 a.m.
- Joan Runnels announced the Lake County summit on recreational marijuana will be held October 30.

XI. **Next Meeting**

The next regular meeting of the Board of Health is scheduled for Friday, November 30, at 10:00 a.m.

XII. **Adjournment**

Jim Maike, Chair, adjourned the meeting at 10:40 a.m.

Jim Maike, Chair

Date

Charles Lange, Secretary

Date