



**BOARD OF HEALTH**

**Meeting Minutes**

May 31, 2019

**Materials Distributed** at the meeting: “Drug Use and Disease Prevention,” presentation slides.

- I. **Call to Order:** Jim Maike, Chair, called the meeting to order at 9:30 a.m.
- II. **Roll Call – Members Present:** Patty Cox, Betty Dermeyer, Steven Hull, Pauline Jaquish, Bryan Kolk, Charles Lange, Jim Maike, Dawn Martin, Martha Meyette, Judy Nichols, Tom O’Neil, Roger Ouwinga, Shelly Pinkelman, Richard Schmidt, Ray Steinke, James Sweet, Gary Taylor, Hubert Zuiderveen  
**Members Excused:** Phil Lewis, Denny Powers  
**Alternate Present:** Dean Gustafson  
**Staff Present:** Anne Bianchi, Katy Bies, Jane Drake, Kevin Hughes, Christine Lopez, Dr. Jennifer Morse, Sarah Oleniczak, Tom Reichard  
**Public Hearing – Signed-in:** Sharon Marie, Mary Reed
- III. **Approval of the Agenda:** Added: Action Item to approve Public Hearing on proposed Sanitary Code changes. Motion by Ray Steinke, seconded by Hubert Zuiderveen to approve agenda with addition. Motion carried.
- IV. **Approval of the Meeting Minutes:** Motion by Roger Ouwinga, seconded by Patty Cox to approve minutes of the April 26, 2019, meeting. Motion carried.
- V. **Public Comment:** Items not on the agenda - none.
  - **Approve Public Hearing:** motion by Richard Schmidt, seconded by Patty Cox, to approve public hearing on Sanitary Code changes requested by the Manistee County Board of Commissioners. Motion carried.
- VI. **Committee Reports**
  - A. Executive Committee: Did not meet.
  - B. Finance Committee: Did not meet. Christine Lopez presented the financial report for the month ended April 30. The balance sheet showed an increase in fund balance of almost \$776 thousand, and total assets and liabilities at just under \$9.3 million. The month end accounts receivable balance was \$1.8 million with almost 84% current. Cash flow projections through September showed the lowest balance of total cash and investments at \$3.4 million.
    - 1. Approve Accounts Payable and Payroll: Motion by Richard Schmidt, seconded by Bryan Kolk, to approve April accounts payable and payroll total of \$1,441,433.19.

Roll Call Vote

Patty Cox	Yes	Jim Maike	Yes	Shelly Pinkelman	Yes
Betty Dermeyer	Yes	Dawn Martin	Yes	Richard Schmidt	Yes
Dean Gustafson	Yes	Martha Meyette	Yes	Ray Steinke	Yes
Steven Hull	Yes	Judy Nichols	Yes	James Sweet	Yes
Pauline Jaquish	Yes	Tom O’Neil	Yes	Gary Taylor	Yes
Bryan Kolk	Yes	Roger Ouwinga	Yes	Hubert Zuiderveen	Yes
Charles Lange	Yes				

Motion carried.

- C. Personnel Committee: Did not meet. Kevin Hughes reported HUB representatives said health insurance renewal rates should be available by early July. Also, Human Resources and Emergency Preparedness staff are working on a workplace violence prevention policy.
- D. Legislative Committee: Did not meet. Kevin Hughes reported on proposed State Senate bills. The bills discussed included requiring dental health assessments for young children; requiring local health departments to convene community coalitions on violence prevention; and creating suicide prevention committees to include local public health representation. He also noted there are discussions in the legislature to add lead exposure prevention and screening as an essential local public health service.

Hughes next asked if the Board members would like to continue the practice of inviting State legislators to a monthly meeting for a legislative update. He recommended the Board schedule the update session during the December meeting. Board consensus was to invite legislators to the December 20 meeting. Suggestions offered were to send a “Save the Date” card to the legislators and consider offering a lunch to follow the meeting.

## VII. Public Hearing – Consider changes to the Sanitary Code

Chair Jim Maike opened the public hearing at 9:58 a.m. He explained the hearing was to hear comments on the proposed changes to the Manistee County Point of Sale Program.

Kevin Hughes said he received correspondence from the Manistee County Board of Commissioners requesting revisions to the Point of Sale program in the DHD#10 Sanitary Code. The letter and revisions were sent to all Board of Health members with a memo dated May 2. The changes requested were:

- Extend period when an inspection is required from 24 to 36 months preceding the date of property sale.
- Eliminate exemptions from inspections for the following property transfers:
  - From spouse to immediate family members
  - Foreclosures or forfeitures
  - Establishing or releasing a security interest
- Add language that Land Contracts are not exempt from inspections, and inspections take place at the start of the contract, not the end.

Chair Maike invited those signed in for the hearing to address the Board. The speakers and comments were as follows:

- Mary Reed: in favor of continuing program; supports changes to strengthen the program.
- Sharon Marie: supports opportunity to strengthen the Sanitary Code’s Point of Sale program; State is considering a statewide program, but it is important to continue the current county Point of Sale program until that happens.

Kevin Hughes said he received no communications about the proposed changes.

Chair Maike closed the hearing at 10:15 a.m. and requested a motion.

2. *Revise Sanitary Code to incorporate changes to the Point of Sale Program as requested by Manistee County Board of Commissioners to the Point of Sale Program.* Motion by Richard Schmidt, seconded by Pauline Jaquish.

### Roll Call Vote

Patty Cox	Yes	Jim Maike	Yes	Shelly Pinkelman	Yes
Betty Dermeyer	Yes	Dawn Martin	Yes	Richard Schmidt	Yes
Dean Gustafson	Yes	Martha Meyette	Yes	Ray Steinke	Yes
Steven Hull	Yes	Judy Nichols	Yes	James Sweet	Yes
Pauline Jaquish	Yes	Tom O’Neil	Yes	Gary Taylor	Yes

Bryan Kolk	Yes	Roger Ouwinga	Yes	Hubert Zuiderveen	Yes
Charles Lange	Yes				

Motion carried.

Kevin Hughes said he will attend Boards of Commissioners meetings in all 10 counties from June through mid-July to present the agency’s annual update and to present the proposed Sanitary Code changes for approval. The revised Sanitary Code would take effect 45 days after the final County approves the proposed changes. In response to a question, he said the process should move forward on the Manistee County changes even if Kalkaska County requests to put the changes approved at the April meeting on hold.

**VIII. Program Presentation: Drug Use and Disease Prevention – Jennifer Morse, MD, Medical Director**

Dr. Jennifer Morse provided background and statistics on the opioid epidemic, and the spread of HIV and Hepatitis C infections and increased deaths due to overdoses from injection drug use. She explained the set of strategies known as “harm reduction” aimed at reducing negative consequences associated with drug use. Examples of harm reduction include Syringe Service Program (SSP,) and the drug overdose treatment Naloxone.

Morse noted MDHHS piloted SSPs in four northern counties in the last year and is providing funding to local health departments to start additional programs. She said three counties in the DHD#10 jurisdiction have been identified as at risk for spread of HIV or Hepatitis C infections among persons who inject drugs. Morse and other DHD#10 staff have met with community leaders and officials, prosecutors and law enforcement to explain harm reduction strategies and seek support to begin SSPs in Lake and Crawford Counties. She requested Board of Health approval of a resolution to authorize SSPs. She explained the requested authorization included the entire 10-county jurisdiction of the agency to ensure individuals receiving syringe supplies and traveling to other locations outside the SSP counties are exempt from drug paraphernalia laws.

Questions were asked and answered. Chairman Maike requested a motion on the resolution: *The Board of Health of District Health Department #10, a recognized local governmental agency, authorizes District Health Department #10 and agencies designated by District Health Department #10 to operate harm reduction programing for syringe and needle exchange within the territory of District Health Department #10 for the purposes of preventing the transmission of infections agents as permitted by the Public Health Code. Injection supplies distributed as part of this programing are considered exempt from the drug paraphernalia laws.*

3. *Resolution to authorize operation of harm reduction programing within the DHD#10 jurisdiction.* Motion by Bryan Kolk, seconded by Patty Cox. Motion carried.

**IX. Program Reports**

- A. Environmental Health: Monthly narrative and activities reports, and Environmental Health Report Card – Calendar Year 2018, submitted with meeting materials. No questions.
- B. Personal Health: Monthly report submitted with materials. Anne Young was absent. No questions.
- C. WIC: Monthly report submitted with meeting materials. Anne Bianchi highlighted the lead programs offered by the agency including universal blood lead testing. Also, she was interviewed by MLive about the State WIC policy requiring that all infant formula returned be destroyed. She said awareness of the grass roots opposition to the policy was increasing, and that hopefully the policy would be reversed.
- D. Health Promotion: Monthly activities report distributed with meeting materials. Sarah Oleniczak said work was progressing on filling positions for adolescent mental health counselors in the four new school sites.

**X. Administrative Reports**

- A. Medical Director: Monthly report submitted with meeting materials. The report topic was Harm Reduction. The healthy living recommendations were: (1) Recognize the effects of injection drug use on the transmission of infectious disease; (2) Appreciate the scientific evidence, cost effectiveness, and other benefits of syringe

service programs; and (3) Understand the unique risks faced by rural northern Michigan due to high rates of opioid addiction, and lack of access to sterile injection supplies, drug treatment and medical care.

4. *Approve Healthy Living Recommendations.* Motion by Richard Schmidt, seconded by Shelley Pinkelman.  
Motion carried.

- B. Deputy Health Officer: Monthly report submitted with meeting materials. Sarah Oleniczak highlighted the continuing growth in Community Connections Hub referrals and enrollments. She also said the State is planning to fund expansion of the Community Health Innovation Region (CHIR) in northern Michigan, to 31 counties which would include the entire DHD#10 jurisdiction. Initiatives of the CHIR focus on addressing the social determinants of health.

Also included with the meeting materials was the DHD#10 Strategic Plan, 2019-2021. Oleniczak noted the Board approved the Strategic Plan directions at the November 30, 2018, meeting. The draft document provides the action steps and details needed to achieve the overall strategic directions, and the agency's mission and goals. Oleniczak requested approval of the plan.

5. *Approve DHD#10 Strategic Plan, 2019-2021.* Motion by Hubert Zuiderveen, seconded by Patty Cox.  
Motion carried.

- C. Health Officer: Written report included with meeting materials. Kevin Hughes provided additional updates on PFAS contamination findings and activities related to Camp Grayling. He also reported the Michigan Department of Environment, Great Lakes & Energy notified the agency of a possible vapor intrusion site in Ludington. Recent tests showed readings had fallen below health advisory levels. A follow up meeting is scheduled in early June.

Hughes said Tencon was continuing to work toward disbanding and rolling its fund balance into an endowment fund with the Fremont Area Community Foundation. He said he would present to the Board a proposal at the June meeting to establish a committee to continue the status of Tencon as a nonprofit entity and oversee disbursements from the endowment.

- XI. **Other Business:** Kevin Hughes said the State accreditation process will begin June 17 with a review of the Powers and Duties requirements. Hughes invited Board members to attend the review session.

Members were also invited to attend the NALBOH conference in Denver, August 14-16. Members must send notice by June 7 if interested.

## XII. Next Meeting

The next regular meeting of the Board of Health is scheduled for Friday, June 28, at 9:30 a.m.

## XIII. Adjournment

Jim Maike, Chair, adjourned the meeting at 11:00 a.m.

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Jim Maike, Chair

Date

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Charles Lange, Secretary

Date