



BOARD OF HEALTH

Meeting Minutes

February 28, 2020

Materials Distributed at the meeting: DHD#10 2019 Annual Report

- I. **Call to Order:** Jim Maike, Chair, called the meeting to order at 10:00 a.m. and welcomed and introduced guests to the meeting.
- II. **Roll Call – Members Present:** Ron Bacon, Patty Cox, Betty Dermeyer, Pauline Jaquish, Bryan Kolk, Charles Lange, Phil Lewis, Jim Maike, Dawn Martin, Martha Meyette, Judy Nichols, Tom O’Neil, Roger Ouwinga, Denny Powers, Ray Steinke, Hubert Zuiderveen
Members Excused: Richard Schmidt, Gary Taylor
Staff Present: Anne Bianchi, Lisa Burmeister, Jane Drake, Kevin Hughes, Christine Lopez, Lisa Morrill, Dr. Jennifer Morse, Sarah Oleniczak, Tom Reichard, Anne Young
Guests: Brandie Siaz, student
- III. **Approval of the Agenda:** Motion by Charles Lange, seconded by Hubert Zuiderveen, to approve the meeting agenda. *Motion carried.*
- IV. **Approval of the Meeting Minutes:** Motion by Ray Steinke, seconded by Betty Dermeyer, to approve minutes of the November 22, 2019, meeting. *Motion carried.*
- V. **Public Comment:** None
- VI. **Committee Reports**
 - A. Executive Committee: No report.
 - B. Finance Committee: Did not meet. Christine Lopez, Administrative Services Director, presented the financial report for the month ended January 31. Expenses for the month exceeded revenues by \$120 thousand, but year-to-date the fund balance has increased by \$186 thousand.
 - 1. *Approve Accounts Payable and Payroll.* Motion by Ray Steinke, seconded by Ron Bacon, to approve the January accounts payable and payroll total of \$1,338,836.12.

Roll Call Vote

Ron Bacon	Yes	Phil Lewis	Yes	Tom O’Neil	Yes
Patty Cox	Yes	Jim Maike	Yes	Roger Ouwinga	Yes
Betty Dermeyer	Yes	Dawn Martin	Yes	Denny Powers	Yes
Pauline Jaquish	Yes	Martha Meyette	Yes	Ray Steinke	Yes
Bryan Kolk	Yes	Judy Nichols	Yes	Hubert Zuiderveen	Yes
Charles Lange	Yes				

Motion Carried.
 - C. Personnel Committee: Did not meet. Kevin Hughes highlighted the report distributed with the meeting materials.
 - D. Legislative Committee: Kevin Hughes summarized pending State legislation on tobacco regulations, and responded to questions on prospects for a Statewide Sanitary Code.

E. Tencon Committee: Minutes of meeting on Friday, February 14, were included with the meeting materials. Kevin Hughes requested approval of the committee's recommendation to disburse \$15K of available Tencon funds.

2. *Approve Tencon Committee Recommendation for Disbursement of \$15,000.* Motion by Tom O'Neil, seconded by Ray Steinke to expend funds for Blue Zone speaker travel, Chronic Disease Summit expenses, and portion of Blue Zone projects costs. Motion Carried.

VII. **Program Presentation** *Healthy Families, DHD#10*

Lisa Burmeister reviewed the history and goals of the Healthy Families America program at DHD#10.

VIII. **Program Reports**

- A. Environmental Health: Monthly report distributed with meeting materials. No questions.
- B. Family Health – WIC. Monthly report distributed with meeting materials. Anne Bianchi discussed the "Public Charge" rule changes.
Family Health – Clinical Services: Monthly report distributed with meeting materials. Report highlights offered by Lisa Morrill.
Family Health – Home Visiting: Monthly report distributed with meeting materials. Anne Young noted letter of appreciation received from client.
- C. Community Health: Monthly report distributed with meeting materials. Sarah Oleniczak reviewed and highlighted report topics.

IX. **Administrative Reports**

- A. Medical Director: Monthly report distributed with the meeting materials. Dr. Jennifer Morse's report topic was *Coronaviruses*. She explained the origins of the current outbreak, steps being taken at the State level to monitor and control COVID-19 cases, and steps to prevent its spread.
The healthy living recommendations were: (1) practice everyday preventive actions to prevent the spread of respiratory illnesses; (2) Check CDC online resource for information to ensure safe travel; and (3) Help prevent stigma and discrimination against persons based on race or country of origin.
3. *Approve Healthy Living Recommendations.* Motion by Shelley Pinkelman, seconded by Patty Cox. Motion Carried.
- B. Deputy Health Officer: Written report distributed with meeting materials. Sarah Oleniczak reviewed progress achieved in obtaining national accreditation.
- C. Health Officer: Report distributed with meeting materials. Kevin Hughes reviewed the report. He also requested Board approval of a letter of support for a grant application to expend Adolescent Health Centers to three additional schools.
4. *Approve Letter of Support for Adolescent Health Centers Grant.* Motion by Charles Lange, seconded by Ron Bacon. Motion carried.

X. **Other Business:** Copies of the 2019 Annual Report were distributed.

XI. **Next Meeting**

The next regular meeting of the Board of Health is scheduled for Friday, March 27, at 10:00 a.m.

XII. **Adjournment**

Jim Maike adjourned the meeting at 11:19 a.m.