



BOARD OF HEALTH

Meeting Minutes

August 28, 2020

- I. **Call to Order:** Jim Maike, Chair, called the meeting to order at 9:30 a.m.
- II. **Roll Call**
Members Present – In Person: Charles Lange, Jim Maike, Tom O’Neil, Roger Ouwinga, Richard Schmidt, Ray Steinke, Hubert Zuiderveen
Members Present – Via Teleconference: Ron Bacon, Patty Cox, Betty Dermeyer, Pauline Jaquish, Bryan Kolk, Dawn Martin, Judy Nichols, Martha Meyette, Denny Powers, Gary Taylor
Members Excused: Shelley Pinkelman, James Sweet
Members Absent: Phil Lewis
Staff – In-Person: Kevin Hughes, Sarah Oleniczak
Staff – Telconference: Christine Lopez, Dr. Jennifer Morse
- III. **Approval of the Agenda:** Motion by Charles Lange, seconded by Hubert Zuiderveen, to approve the meeting agenda. *Motion carried.*
- IV. **Approval of the Meeting Minutes:** Motion by Ray Steinke, seconded by Roger Ouwinga, to approve minutes of the July 31, 2020, meeting. *Motion carried.*
- V. **Public Comment:** None
- VI. **Action Items**
 A. Finance Committee. Christine Lopez, Administrative Services Director, reviewed the financial report for the month ended July 31. She reported the year-to-date fund balance showed a slight increase. Overall, revenues and expenses were on target. Total revenues for the month were just under \$1.0 million, with expenses at \$1.6 million.

- 1. *Approve Accounts Payable and Payroll.* Motion by Richard Schmidt, seconded by Ray Steinke, to approve the July accounts payable and payroll total of \$816,049.21.

Roll Call Vote

Ron Bacon	Yes	Jim Maike	Yes	Denny Powers	Yes
Patty Cox	Yes	Dawn Martin	Yes	Richard Schmidt	Yes
Betty Dermeyer	Yes	Martha Meyette	Yes	Ray Steinke	Yes
Pauline Jaquish	Yes	Judy Nichols	Yes	Gary Taylor	Yes
Bryan Kolk	Yes	Tom O’Neil	Yes	Hubert Zuiderveen	Yes
Charles Lange	Yes	Roger Ouwinga	Yes		

Motion Carried.

A meeting of the Finance Committee was confirmed for Wednesday, September 16, at 1:00 p.m. in the Wexford office Boardroom. The amended FY20 budget, and proposed FY21 budget will be presented for committee review and recommendation.

VII. **Reports/Information**

- A. Deputy Health Officer. Report submitted with meeting materials. Sarah Oleniczak highlighted monthly summaries included with her report of COVID-19 cases by county. She also shared the results of a survey

of Oceana County residents on mask wearing. It was noted that in the report was a table of COVID-19 testing data by county as requested at the July Board meeting. Oleniczak said the table also included the numbers of Hepatitis A vaccines administered at the pop-up clinics. She said the State commended the agency for its efforts in administering a significant number of vaccines, and for its professionalism in coordinating the COVID-19 testing with the National Guard.

- B. Agency Operations. Kevin Hughes reported the annual All Staff Meeting scheduled for October was cancelled. He hopes to arrange a special presentation of employee longevity awards in conjunction with a Board meeting.

Other updates:

- Five cases of Eastern Equine Encephalitis have been reported in the state. Only one case occurred in the DHD#10 jurisdiction and involved a horse in Newaygo County.
 - The agency continues to work on PFAS issues. New minimum contaminant levels (MCLs) were issued. Some Type II, or community water systems, are showing PFAS levels in excess of the new MCLs.
 - The position of Environmental Health Manager has been filled.
 - Proposed legislation in the State House related to the role of public health in matters related to COVID-19 is being monitored.
 - The agency has received some funding from the CARES Act for contact tracing and other COVID-19 related expenses.
 - The State is providing additional funding to assist health departments in increasing the number of flu vaccines this year. The CDC will also be making available additional vaccine doses to be administered to un- and under-insured clients.
- C. Coronavirus/COVID-19. Written report distributed separately from Board packet prior to the meeting. Dr. Jennifer Morse, Medical Director, stressed the importance of flu vaccines this year. She said preventing flu illnesses will help ensure emergency rooms and hospitals are not overwhelmed when they may also be dealing with COVID-19 cases.

From her written report, Dr. Morse highlighted updates and information on COVID-19 vaccines currently being tested, and the influenza vaccine for this year. The healthy living recommendations were: (1) get an influenza vaccination as soon as available; and (2) also get the SARS-CoV-2 vaccine when approved and available, but until then continue to rely on preventative steps including handwashing and masking.

VIII. Other Business

Chair Jim Maike said he discussed with Kevin Hughes that it had been five years since the Board Bylaws were reviewed. Hughes said he will arrange a meeting of the Committee.

IX. Next Meeting

The next regular meeting of the Board of Health is scheduled for Friday, September 25, 2020, at 9:30 a.m.

X. Adjournment

Jim Maike adjourned the meeting at 10:30 a.m.

Jim Maike, Chair

Date

Charles Lange, Secretary

Date