



**BOARD OF HEALTH**

**Monthly Meeting: December 18, 2020, 10:00 a.m.**

Executive Committee will meet in the Board Room - 521 Cobb Street, Cadillac

Other Members: Teleconference - +1 616-426-9797, Conference ID 744 185 168#; or Videoconference - [Join Microsoft Teams Meeting](#)

---

A G E N D A

- I. Call to Order ..... Jim Maike, Chair
- II. Roll Call
- III. Review and Approval of the Agenda
- IV. Review and Approval of Board of Health Meeting Minutes .....November 20,2020
- V. Public Comment
- VI. Committee Reports
  - A. Executive Committee.....Jim Maike
    - 1. *Board Member Recognition* ..... *Presentation*
    - 2. Closed Session: *Personnel Matter* ..... *Action Item*
    - 3. *Health Officer Performance Review* ..... *Approve*
    - 4. *Health Officer Employment Agreement* ..... *Approve*
  - B. Finance Committee.....Ray Steinke
    - 5. *Accounts Payable and Payroll*..... *Action Item*
  - C. Personnel Committee..... Hubert Zuiderveen
    - 6. *Employee Handbook Revisions*..... *Approve*
    - 7. *Continuation of Personnel Policies/Employee Handbook* ..... *Approve*
  - D. Legislative Committee..... Shelley Pinkelman
- VII. Administrative Reports
  - A. Medical Director .....Dr. Jennifer Morse, MD
    - 8. *Healthy Living Recommendations*..... *Approve*
  - B. Deputy Health Officer .....Sarah Oleniczak
  - C. Health Officer ..... Kevin Hughes
    - 9. *Mobile Clinic Unit Bid*..... *Approve*
- VIII. Other Business
- IX. Next Board of Health Meeting: January 29, 10:00 a.m.  
**Note:** *January 29 is the fifth Friday of the month*
- X. Adjournment

---

**Please notify Jane Drake, at 231-355-7533 or [jdrake@dhd10.org](mailto:jdrake@dhd10.org), if you are unable to attend the meeting in order to be excused. Please request the alternate to attend if you cannot.**