



BOARD OF HEALTH

Monthly Meeting: August 26, 9:30a.m.

521 Cobb St, Cadillac, MI

A G E N D A

Call to Order.....Jim Maike, Chair

Roll Call

Review and Approval of the Agenda

Review and Approval of Board of Health Meeting Minutes.....July 29, 2022

Public Comment

I. Committee Reports

- A. Executive Committee.....Jim Maike
- B. Finance Committee.....Ray Steinke
 - 1. *Finance Report*
 - 2. *Approve Accounts Payable and Payroll.....Action Item*
- C. Personnel Committee.....Shelley Pinkelman
- D. Legislative Committee.....Shelley Pinkelman

II. Board of Health Presentation – PH Wins – Public Health Workforce Interests & Needs Survey: DHD #10 Dashboard..... Sarah Oleniczak, Deputy Health Officer

III. Administration Reports

- A. Medical Director.....Dr. Jennifer Morse, MD
- B. Deputy Health OfficerSarah Oleniczak
- C. Health Officer.....Kevin Hughes

IV. Public Comments

V. Other Business

VI. Next Board of Health Meeting: Friday, September 30, 2022, at 9:30 a.m.

VII. Adjournment



District Health Department #10

Healthy People, Healthy Communities

Board of Health

Meeting Minutes

July 29, 2022

521 Cobb St, Cadillac, MI

Call to Order: Jim Maike, Chair, called the meeting to order at 9:30 a.m.

Roll Call:

Members Present: Phil Lewis, Robert Baldwin, James Sweet, Dawn Martin, Ron Bacon, Nick Krieger, Tom O'Neil, Ray Steinke, Roger Ouwinga, Star Hughston, Bryan Kolk, Jim Maike, Paul Erickson, Gary Taylor, Julie Theobald,

Staff Present: Kevin Hughes, Christine Lopez, Dr. Jennifer Morse, Christy Rivette, Mick Kramer, Lisa Morrill, Anne Bianchi, Anne Young, Katy Bies

Members Excused: Shelly Pinkelman, Betty Dermyer, Pauline Jacquish, Richard Schmidt, Martha Meyette

Approve the Agenda: Motion by Nick Krieger, seconded by Ron Bacon to approve the meeting agenda.

Motion Carried

Approve the Meeting Minutes: Motion by Ray Steinke, seconded by Roger Ouwinga to approve the minutes of the June 24, 2022, meeting.

Motion Carried

Public Comment: No public comment

Committee Reports:

I. Executive Committee:

- Future meeting will be scheduled to discuss Health Officer evaluation process.
- Committee will meet in August; discussion will be had on the process for presenting action items to the Board of Health.

II. Finance Committee:

- Christine Lopez reviewed the financial report through June. Cash balance of \$13.1 million. Fund balance \$16.4 million. Statement of revenues and expenditures \$8.2 million out of a \$12.2 million budget. Total other funding balance of \$2.6 million out of \$4.1 million. Billing revenue \$1.6 million out of \$2.2 million. Medicaid cost settlement lower than typical amount, an analysis will be done. Total revenue \$17,195,681, expenses \$17,122,959. Payroll cash flow balance as of 7/22/2022, \$12.2 million. Accounts payable and payroll \$1,975,910.33.

Approve Accounts Payable and Payroll: Motion by Ray Steinke, seconded by Ron Bacon to approve accounts payable and payroll.

Roll Call:

Phil Lewis	Yes	Roger Ouwinga	Yes
Robert Baldwin	Yes	Star Hughston	Yes
James Sweet	Yes	Bryan Kolk	Yes
Dawn Martin	Yes	Jim Maike	Yes
Ron Bacon	Yes	Paul Erickson	Yes
Nick Krieger	Yes	Gary Taylor	Yes
Tom O’Neil	Yes	Julie Theobald	Yes
Ray Steinke	Yes		

Motion Carried

- 2021 MERS actuary report hand out. Report will be sent electronically to the Board.
- FY 23 budget is usually presented in August and acted on in September. Recommendation made to present to the finance committee in August and present to the Board in September.

Approve recommendation to present budget to Finance Committee in August and present to Board in September: Motion by Ray Steinke, seconded by Ron Bacon to approve budget recommendations.

Motion Carried

III. Personnel Committee:

- Thank you shared from staff on the retention policy passed.
- Copy of new Video Recording Policy shared and the reasons behind the policy. Policy will be posted in all offices.
- Personnel Committee will meet in October, benefits will be discussed.

IV. Board of Health Presentation – WIC Updates

Anne Bianchi, WIC Director gave a presentation and updates on the formula shortage:

- 2/17 was the investigation date, investigation was done at the Sturgis plant after 4 complaints and 2 deaths.
- Only powder formula was recalled.
- MI WIC responded immediately.
- Total of 9 deaths now linked to this plant.
- As of July 22nd, we have imported formula from Australia, Germany, and Switzerland.
- State will transition back to Similac on 9/30.

V. Community Health

Christy Rivette, Community Health Director presented highlights from 3rd quarter for Community Health:

- Cost benefit analysis was shared.
- Regional Symposium on Opioids at Little River Casino in October.
- Oceana Leads, substance abuse prevention initiative information session in Oceana, 8/3.

VI. Environmental Health

Mick Kramer, Environmental Health Director presented highlights from 3rd quarter for Environmental Health:

- Permit timeline was shared
- Food program numbers shared.
- 2021 190 Food establishments closed their doors.
- 2022 53 new food facilities.
- Formal hearing information was shared.

VII. Family Health

Lisa Morrill, Family Health Clinical Director presented highlights from 3rd quarter for Family Health Clinical:

- Family Health is up 100 clients, vs. this time last year, want to double the clients for this year.
- COVID vaccines are still being administered and clinics are still being offered.
- Avian Flu outbreak in northern county, worked with owner of flock, very cooperative and owner did get an influenza vaccine.

VIII. Family Health WIC

Anne Bianchi presented highlights from 3rd quarter for Family Health WIC:

- WIC Management Evaluation – very successful one minor citation, corrective action being taken.
- WIC Nation Public Health Emergency was extended, clients can continue to opt for virtual visits or phone visits. In effect through January.
- Filter paper discontinued for lead analysis, capillary method is being used, tests are sent to the state lab for results.

- Spectrum Gerber, renegotiated memorandum of understanding, breast feeding peers will be doing weekly hospital rounds.

IX. Family Health Home Visiting

Anne Young, Family Health Home Visiting Director, presented highlights from 3rd quarter for Family Health Home Visiting:

- Healthy Family program passed the state and national accreditation site visits
- The Health Family Program is expanding into Grand Traverse County.
- MIHP is conducting outreach to obstetric providers, pediatricians, and family practice providers.
- Healthy Futures is expanding to all 10 counties, will be offered to any woman who is pregnant, regardless of insurance status, will be offering postpartum home visits.
- Hearing & Vision, is still offering services during the summer.

X. School Health

Katy Bies School Health Director presented highlights from 3rd quarter for School Health:

- A chart with services provided was shared.
- 6, 785 visits since October 1 in the various school programs.
- A press release from McBain on the program was shared.
- Bies attended a state meeting on the program. \$25 million more dollars will be going into the program statewide.

Administration Reports:

XI. Medical Director

- Dr. Morse shared a report on ticks.
- Manistee County was the top county last year for bacterial tick illness. More tick illness will increase to the north and in more counties as climate change continues.
- Recommendations were given on steps to avoid tick bites.

XII. Deputy Health Officer

- NMCHIR report shared
- Grants secured by Health Departments are listed in the report.
- Oceana County partnered with Molina Health, had a successful event working with local schools to plan kindergarten and back to school events. Spiderman attended. Pictures of the event were shared.
- PHAB application for reaccreditation is in its final stages.

XIII. Health Officer

- EPI Team update - COVID cases are ticking back up. Testing sites are still operating, Kalkaska site will be closing on the 15th of August, currently looking for a new location. Grayling will continue testing at Kirtland College. Researching locations for Manistee

County and Mason County. Over the counter kits are available at all of the DHD #10 offices.

- Monkey Pox, 4 states that do not have any cases yet. 37 cases in Michigan. Vaccine is available but in very limited supply. Our area would need to go to Grand Traverse to receive the vaccine.
- PFAS Update, Townhall Meeting was held for EGLE/Ottawa site, some additional home testing is being explored. Retesting will be done in Missaukee and Wexford. Homes resampled in Manistee all came back non-detect.
- Harm Reduction Kick Off in White Cloud was done on July 12th, Dr. Morse opened with a presentation. Many presenters and survivor stories were shared. There were some protestors but no issues with clients accessing services.
- Leadership meeting held with Dr. Travis and MDHHS, it was a valuable experience.
- The timeline/approval for our state accreditation is on track. There will be on-site visits to review what we have in place, they will make recommendations on any changes that need to be made.
- State budget has been finalized, funding for private well testing to go to EGLE. Hughes reached out to Senator Bumstead and Senator Vanderwall for more information, intended for low cost well testing for private well owners. One time funding only.
- Tobacco legislation passed age increased for purchasing tobacco.

Public Comment: No public comment

Other Business:

- Asbestos question on if the health department has anything to do with testing for asbestos. LARA has oversight for asbestos.
- Abandoned homes – we cannot condemn an abandoned building as a hazard, we can post it as unfit for human habitation due to non-running water or outside working sewage system.
- Camp Grayling looking to expand DNR by 163,000 acres, any potential health concerns, it will go through 3 townships

Next Meeting: The next regular meeting of the Board of Health is scheduled for August 26th, 9:30 a.m. at the Cadillac Office

Meeting Adjourned: Jim Maike adjourned the meeting at 10:53 a.m.



Board of Health
Health Officer Report
August 26, 2022

- **EPI Team Update:** Information on current cases, outbreaks, vaccination efforts, testing sites and other CD related issues will be shared at the meeting.
- **PFAS Update:** Site specific updates will be shared at the Board meeting based upon recent and ongoing developments.
- **Final CJS Training:** We held our final CJS training with CMDHD and MMDHD on 8/2/22. The title and focus of this training was on “Workplace Inclusion for Leaders” and was provided by The Employers Association out of Grand Rapids. At this point we are expecting that these CJS funds will continue for FY 23.
- **Safety Day Training:** Staff from DHD#10, CMDHD and MMDHD participated in a safety day training on August 23rd at Ferris State University. Topics for this day included: Career Burnout, De-escalation techniques, Human Trafficking and Cyber Security.
- **NALBOH Conference:** Following some changes to my schedule, I was able to attend the second and final day of the NALBOH conference in Grand Rapids. Attendance at this year’s conference was low but it is hoped that next year will be bigger. Topics for the second day focused on Board Governance within emerging public health threats. Next year’s conference will be held in Washington State.
- **FY 23 Work:** Work continues creating and revising our FY 23 budget as well as on addressing workforce and staffing areas.

Respectfully submitted:

Kevin Hughes, MA
Health Officer