



**BOARD OF HEALTH**

**Monthly Meeting: December 15, 2023, 10:00 a.m.**

521 Cobb St, Cadillac, MI

---

**A G E N D A**

**Call to Order.....Richard Schmidt, Chair**

**Roll Call**

**Welcome to Legislators**

**Review and Approval of the Agenda**

**Review and Approval of Board of Health Meeting Minutes.....November 17, 2023**

**Public Comment**

**I. Committee Reports**

A. Executive Committee.....Richard Schmidt

1. *Health Officer Contract Review*

B. Finance Committee.....Bryan Kolk

1. *Finance Report*

2. *Approve Accounts Payable and Payroll .....Action Item*

C. Personnel Committee.....Bob Baldwin

D. Legislative Committee.....Nick Krieger

**II. Administration Reports**

A. Medical Director.....Dr. Jennifer Morse, MD

B. Deputy Health Officer .....Sarah Oleniczak

C. Health Officer.....Kevin Hughes

**III. Public Comment**

**IV. Other Business**

**V. Next Board of Health Meeting: January 26, 2024, 10:00 a.m.**

**VI. Adjournment**

# Public Comment Rules

1. At each Board of Health regular meeting that is open to the public, there shall be a public comment period. It shall be held at the beginning of the meeting following approval of the meeting agenda and previous meeting minutes.
2. Any individual desiring to make a public comment shall be requested to first state their name and address for the record.
3. An individual is limited to a three (3) minute time period for public comment. The individual is not limited to one topic.
4. An individual will not be allowed to speak more than once during the public comment period.
5. An individual may not transfer, reserve, delegate or yield any public comment time to other individuals.
6. All public comments shall be directed to and through the Chairperson of the Board of Health. Individuals shall not directly address any other member of the public, other Board of Health members or staff.



**BOARD OF HEALTH**

**Meeting Minutes**

*November 17, 2023*

---

I. **Call to Order:** Ray Steinke, Vice Chair, called the meeting to order at 10:00 a.m.

II. **Roll Call**

**Members Present – In Person:** *Dorothy Frederick, Phil Lewis, Robert Baldwin, Kristine Raymond, Jeff Dontz, Ron Bacon, Nick Krieger, Tom O’Neil, Ray Steinke, Roger Ouwinga, Bryan Kolk, Jim Maike, Paul Erickson, Robert Walker, Julie Theobald, Gary Taylor*

**Staff In Person -** *Kevin Hughes, Dr. Jennifer Morse, Christine Lopez, Sheila Parker, Christy Rivette*

**Staff Virtual –** *N/A*

**Members Excused:** *Richard Schmidt, Dawn Fuller, Star Hughston*

**Guests:** *N/A*

III. **Approval of the Agenda.** Motion by Jim Maike, seconded by Ron Bacon to approve the meeting agenda.

*Motion carried.*

IV. **Approval of the Meeting Minutes.** Motion by Ron Bacon, seconded by Jeff Dontz to approve the minutes of the October 27, 2023, meeting.

*Motion carried.*

V. **Public Comment:** No Public Comment

VI. **Committee Reports**

- ☐ Executive Committee – Ray Steinke reported Health Officer reviews turned in and exceeded expectations.

Bryan Kolk stated that looking at contract for 2024, a wage increase was reflected in the proposed contract which would be towards the top of the health officer wages report that they discussed.

**Health Officer contract for 2024** motion to approve by Bryan Kolk, seconded by Ron Bacon.

**Roll Call**

<i>Dorothy Frederick</i>	<i>Yes</i>	<i>Phil Lewis</i>	<i>Yes</i>
<i>Robert Baldwin</i>	<i>Yes</i>	<i>Kristine Raymond</i>	<i>Yes</i>
<i>Jeff Dontz</i>	<i>Yes</i>	<i>Ron Bacon</i>	<i>Yes</i>
<i>Nick Krieger</i>	<i>Yes</i>	<i>Tom O’Neil</i>	<i>Yes</i>

<i>Ray Steinke</i>	<i>Yes</i>	<i>Roger Ouwinga</i>	<i>Yes</i>
<i>Bryan Kolk</i>	<i>Yes</i>	<i>Jim Maike</i>	<i>Yes</i>
<i>Paul Erickson</i>	<i>Yes</i>	<i>Robert Walker</i>	<i>Yes</i>
<i>Julie Theobald</i>	<i>Yes</i>	<i>Gary Taylor</i>	<i>Yes</i>

*Motion Carried*

☐ Finance Committee – Did not meet.

- Accounts payable and payroll handout distributed.
- Auditors are coming on December 4th.
- Nick Krieger questioning the relationship with Mason County having fiduciary responsibility for DHD10's money. Christine Lopez explained that it works very well and DHD10 works closely with treasure on the funds they do have.

**Approve Accounts Payable and Payroll.** Motion by Ron Bacon, seconded by Phil Lewis, to approve the accounts payable and payroll.

**Roll Call**

<i>Dorothy Frederick</i>	<i>Yes</i>	<i>Phil Lewis</i>	<i>Yes</i>
<i>Robert Baldwin</i>	<i>Yes</i>	<i>Kristine Raymond</i>	<i>Yes</i>
<i>Jeff Dontz</i>	<i>Yes</i>	<i>Ron Bacon</i>	<i>Yes</i>
<i>Nick Krieger</i>	<i>Yes</i>	<i>Tom O'Neil</i>	<i>Yes</i>
<i>Ray Steinke</i>	<i>Yes</i>	<i>Roger Ouwinga</i>	<i>Yes</i>
<i>Bryan Kolk</i>	<i>Yes</i>	<i>Jim Maike</i>	<i>Yes</i>
<i>Paul Erickson</i>	<i>Yes</i>	<i>Robert Walker</i>	<i>Yes</i>
<i>Julie Theobald</i>	<i>Yes</i>	<i>Gary Taylor</i>	<i>Yes</i>

*Motion Carried*

☐ Personnel Committee – did not meet.

- All Staff Meeting scheduled December 1<sup>st</sup> at Timber Wolf Lake in Missaukee County and board members are welcome to attend.
- One of our staff members – Mary Rangel – passed away unexpectedly. Mary worked in Newaygo County in the WIC department and was a long-time employee at the agency.

☐ Legislative Committee - did not meet.

- Hughes reached out to the legislature to attend the December board meeting. Currently, three have indicated that they plan to attend.
- Update on Statewide Sanitary Code-tabled right now but hoping a new bill will be available Jan or Feb. The main issue is funding. Baldwin questioned if we need to take a position on this. Hughes reported that previously DHD10 had taken a position of opposition and will do it again later if need be. DHD10 has roughly 166,000 septic systems which would be 33,000 that would need to be completed annually. It's going to cause issues with staffing as well as funding for people to have it completed. In order to write out our own policy pertaining to this that would work for DHD10, it would require opening the sanitary code back up and that's not something we currently are wanting to do.
- Update on Senate bill 633-638 regarding statewide marketplace for health insurance-still waiting on the "why".
- Update on Senate bill 133 regarding opiate fatality review teams- looks at deaths associated with overdose and how to prevent it. Waiting for more information on that bill itself.

#### VII. Administration Reports

- Medical Director, Dr. Jennifer Morse shared her report on syphilis.
  - Infection with close lesion contact causes transmission.
  - Symptoms are unusual and confusing.
  - Wanted to discuss because it is still around, and infections have increased over the last 20 years; especially in women.
  - Last year 37 babies were born with syphilis and one of them in our district.
  - Oral penicillin is known to treat but there is a critical shortage of penicillin right now.
  - Recommendations by Dr. Morse:
    - Support efforts to prevent and correct critical drug shortages.
    - Support recommendation STI testing and appropriate safer sex programming.
    - Support appropriate community information sharing about STI illness and testing recommendations.

**Approve recommendations made by Dr. Morse.** Motion by Jim Maike, seconded by Ron Bacon, to approve the recommendations by Dr. Morse.

#### Motion Carried

- Deputy Health Officer, Sarah Oleniczak not present to report. Kevin Hughes gave updates.
  - PHAB accreditation was completed, and we passed. This is a 5-year process and from now until 2027 we will work on determining if we want to go through the process again and if so, we will work on efforts to obtain re-accreditation at that time.
  - MDHHS accreditation is scheduled for June of 2024. This is not a pass/fail cycle, but we will be approaching it as such.
  - Molina has recognized our AHC as "exceptional" and is rewarding us with 14 apple iPad for patient intake. Letter from Molina is included in the packet.
- Health Officer, Kevin Hughes presented his report.

**Approve the closed session board meeting minutes from October 27, 2023.** Motion by Nick Krieger, seconded by Bob Baldwin.

*Motion Carried*

- Employee handbook changes.
  - Copies of the proposed changes were handed out. These would take effect Jan. 2024.
  - Offered a copy of the handbook if anyone would like to review it.
  - Bryan Kolk brought up pg. 16 the breast-feeding mothers' section and wanted clarification. Christine Lopez reported that there was an error and reported clarification on it was the wording on the time allowance for breast feeding mothers.

**Approve the employee handbook changes with the change to breast feeding mother's section.** Motion by Bryan Kolk seconded by Nick Krieger.

*Motion Carried*

- EPI
  - Avian influenza is still around, and another case was brought forth.
- PFAS
  - Manufacturer has required that housing be replaced every 5 years-state will provide more information and guidance on that to come
- Enforcement
  - Timberly Village update – has not been acted upon the order as they don't have anywhere to go. They are leaving it as it is right now, but residents are encouraged to find new residences.
  - EGLE working with a homeowner in Kalkaska for septic issue. The survey states that they are less than an acre of land and doesn't meet the 100 ft requirements in our sanitary code.
  - Copy of the invoice for MALPH dues discussed. Historically, this has been brought to the Board for approval as the Agency belongs to MALPH.

**Approve the MALPH dues.** Motion by Jim Maike seconded by Nick Krieger.

**Roll Call**

<i>Dorothy Frederick</i>	<i>Yes</i>	<i>Phil Lewis</i>	<i>Yes</i>
<i>Robert Baldwin</i>	<i>Yes</i>	<i>Kristine Raymond</i>	<i>Yes</i>
<i>Jeff Dontz</i>	<i>Yes</i>	<i>Ron Bacon</i>	<i>Yes</i>
<i>Nick Krieger</i>	<i>Yes</i>	<i>Tom O'Neil</i>	<i>Yes</i>
<i>Ray Steinke</i>	<i>Yes</i>	<i>Roger Ouwinga</i>	<i>Yes</i>
<i>Bryan Kolk</i>	<i>Yes</i>	<i>Jim Maike</i>	<i>Yes</i>
<i>Paul Erickson</i>	<i>Yes</i>	<i>Robert Walker</i>	<i>Yes</i>

*Julie Theobald*

*Yes*

*Gary Taylor*

*Yes*

*Motion Carried*

- Other
  - Munson realignment plan will be presented at 11:30 today.
  - To touch base on the EMS issues discussed last meeting-EMS issues have been ongoing and comes down to money and if the county wants more coverage than more money is needed. Also, fewer people are going into the EMS field.

VIII. **Public Comment** – No Public Comment

IX. **Next Meeting** The next regular meeting of the Board of Health is scheduled for Friday, December 15<sup>th</sup>, at 10:00 a.m. at the Cadillac Office.

Motion by Bryan Kolk to adjourn the meeting, seconded by Bob Baldwin

Ray Steinke adjourned the meeting at 11:15 am.





# DHD # 10 - YEARS OF SERVICE AWARDS - 2023

<i>5 YEARS</i>	<i>10 YEARS</i>	<i>15 YEARS</i>	<i>20 YEARS</i>	<i>25 YEARS</i>	<i>30 YEARS</i>	<i>35 YEARS</i>	<i>40 YEARS</i>
<i>Sarah Hayes</i>	<i>Janet Monroe</i>	<i>Elizabeth Steckel</i>	<i>Rachel Rumsey</i>	<i>Kristen Sytek</i>	<i>Christine Lopez</i>		
<i>Coreen Hauswirth</i>	<i>Qur'an Griffin</i>		<i>Renee Solberg</i>	<i>Bret Haner</i>	<i>Anne Bianchi</i>		
<i>Lonny McClary</i>	<i>Kristina Limoges</i>			<i>Deb Hamler</i>			
<i>Amanda Cole</i>	<i>Tracy Feltman</i>						
<i>Stephanie Ruell</i>	<i>Claire Jansen</i>						
<i>Rachel Sorensen</i>							
<i>Lee Buss</i>							
<i>Lisa Hofmann</i>							
<i>Suzanne Cressell</i>							
<i>Elizabeth Johnson</i>							



## LEGISLATIVE UPDATE

November 21, 2023

### Resolved Bills with MALPH Involvement

---

- **HB 4437** – omnibus appropriations bill
  - **Last action:** Enrolled as PA 0119'23 on August 22, 2023
  - **Sponsor(s):** N/A / Rep. Angela Witwer (D-76)
  - **Summary:** Appropriations/budget for fiscal year 2024
    - Relevancy: \$25 million increase in essential local public health services funding [see pg. 130 of PA 0119]
- **“Filter First” package** – SB 0088 / HB 4341 (Clean Drinking Water Access Act) / HB 4342
  - **Last action:** Enrolled as PAs 0173'23 / 0154'23 / 0155'23 on October 19, 2023
  - **Sponsor(s):** Sen. Sylvia Santana (D-2) / Rep. Ranjeev Puri (D-24) / Rep. Cynthia Neely (D-70)
  - **Summary:** Require schools and childcare centers to develop a drinking water management plan and update that plan every five years
    - EGLE and LARA have enforcement responsibilities
    - Find Legislative Analysis [here](#)
  - **MALPH's position:** Supported. Negotiated language change to relieve enforcement burden from LHDs
- **Kindergarten Oral Health package** – SB 0280 / SB 0281
  - **Last action:**
    - SB 280 ordered enrolled on November 7, 2023
    - SB 281 enrolled as PA 0168'23 on October 24, 2023
  - **Sponsor(s):** Sen. Sam Singh (D-28)
  - **Summary (SB 280):** Create a requirement for a dental oral assessment for every child before entering kindergarten or first grade, whether through private provider or through DHHS-selected provider; if treatment needed, follow-up report required
    - Removes sunset on program
    - SB 281: Requires transparency in dental network leasing and lessens administrative burden for clinics
    - Find bill analysis for SB 280 [here](#) and SB 281 [here](#)
  - **Related bills:** HB 4445 [companion bill to SB 280]
  - **MALPH's position:** Supported
- **SB 0031 / HB 4200** – screening/testing for lead poisoning for children
  - **Last action:** Enrolled as PA 0146'23 / PA 0145'23
  - Find analysis of bill as enacted [here](#)

## LEGISLATIVE UPDATE

November 21, 2023

### Actively Tracking as of Sine Die

---

- **Statewide Septic Code** – HB 4479 / HB 4480
  - **Last action:** Introduced and referred to House committee (Natural Resources, Environment, Tourism, and Outdoor Recreation) on April 27, 2023
    - Waiting for substitutes to be introduced
  - **Sponsor(s):** Rep. Phil Skaggs (D-80) / Rep. Carrie Rheingans (D-47)
- **“Overdose Fatality Review Act”** – SB 0133
  - **Last action:** Ordered enrolled on November 9, 2023
  - **Sponsor(s):** Sen. Sean McCann (D-19)
  - **Summary:** Allow county/counties to establish an overdose fatality review team (with certain requirements)
    - Find bill analysis for Senate version [here](#)
  - **MALPH’s position:** Support
- **HB 4167** – creation of rare disease advisory council
  - **Last action:** Passed House and referred to Senate Health Policy committee on March 23, 2023; reported favorably with substitute on November 8, 2023
  - **Sponsor(s):** Rep. Jason Morgan (D-23)
  - **Summary:** Creates a Rare Disease Advisory Council within DHHS and defines who must serve on the council
    - Find bill analysis for House version [here](#)
  - **Related bills:** this bill is a reintroduction of HB 4654 from 2021-22
- **SB 480** – partitioning of land parcels
  - **Last action:** Passed Senate and referred to House committee on Local Government and Municipal Finance on November 8, 2023
  - **Sponsor(s):** Sen. Kevin Hertel (D-12)
  - **Summary:** amends 1967 Land Division Act – increases number of parcels in which a 10-acre parent tract could be split, from four to 20 and allows municipalities to authorize further partitioning if land meets certain requirements
    - Find Senate fiscal analysis [here](#)
  - **MALPH’s position:** Neutral. MALPH has concerns about well and septic requirements

- **SB 542** – distribution of opioid antagonists
  - **Last action:** Introduced and referred to Senate Health Policy committee on October 3, 2023
  - **Sponsor(s):** Sen. Kevin Hertel (D-12)
  - **Summary:** Allows recipients of opioid antagonist orders from DHHS to choose the formulation, method of administration, and/or dosage of the antagonist
  - **MALPH's position:** Neutral. MDHHS and MAPPP have concerns.
  
- **“Protect MI Kids” package** – SBs 647-654 – regulations and licensing related to e-cigarettes, menthol cigarettes, and other tobacco products
  - **Last action:** Introduced and referred to Senate Regulatory Affairs committee on November 1, 2023
  - **Sponsor(s):** Sen. John Cherry (D-27) / Sen. Sam Singh (D-28) / Sen. Stephanie Chang (D-3) / Sen. Sue Shink (D-14) / Sen. Paul Wojno (D-10) / Sen. Mary Cavanaugh (D-6)
  - **Summary:**
    - SB 647 – allows local jurisdictions to enact tougher restrictions on tobacco sales
    - SB 648 – increases tobacco taxes and enacts tobacco taxes on e-cigarette and vapes containing nicotine
    - SBs 649 + 650 – ends the sale of flavored tobacco products
    - SBs 651 + 652 – requires license for tobacco retailers (similar to liquor retail)
    - SBs 653 + 654 – repeals penalties for youth tobacco purchase, use, and possession
  - **MALPH's position:** Support

## Monitoring

---

- **HB 5077 / HB 5078 / HB 5178 / HB 5179** – distribution of opioid antagonists and syringe exchange programs
  - **Last action:**
    - HB 5077 / 5078 – Introduced and referred to House Health Policy committee on October 3, 2023
    - HB 5178 / 5179 – Introduced and referred to House Health Policy committee on October 18, 2023
  - **Sponsor(s):** Rep. Curtis VanderWall (R-102) / Rep. Carrie Rheingans (D-47)

- **Summary:** Allows an agency that obtains an opioid antagonist to distribute that opioid antagonist to anyone / allows a person to establish a needle exchange program with DHHS approval and provides immunity from drug paraphernalia (etc.) prosecution
    - Find summary of HBs 5077 / 5078 [here](#)
    - Find summary of HBs 5178 / 5179 [here](#)
  - **MALPH's position:** Support
- **SB 633-637** – establishment of state health insurance exchange
- **Last Action:**
    - Introduced and referred to Committee on Health Policy on November 1, 2023
  - **Sponsor:** Sen. Kevin Hertel (D-12)
  - **Summary:** The bills would create a State-based insurance exchange (SBE) which would serve as a market for qualified health and dental insurance plans in the State
  - **MALPH's position:** Neutral

**District Health Department #10**  
**BOARD OF HEALTH**

**Health Officer Report**  
*December 15, 2023*

1. **Epi Team Update:** Information on current case counts, vaccination efforts, outbreaks and other CD related issues will be shared at the meeting.
2. **PFAS Update:** Site specific updates will be shared at the Board meeting based upon recent and ongoing developments.
3. **Enforcement Actions:** Updates on recent enforcement actions taken by DHD#10 will be shared at the meeting.
4. **MDHHS Lead Initiative:** MDHHS launched a new initiative focused on addressing Lead in drinking water titled “Get Ahead of Lead”. DHD#10 is exploring our response to addressing Lead exposure from both drinking water and other environmental sources.
5. **Proposed 2024 Health Officer Goals:** A copy of my proposed goals for 2024 are included in the Board Packet for your review.

*Respectfully submitted:*

Kevin Hughes, MA  
Health Officer





## **2024 Proposed Health Officer Goals**

1. Initiate discussion and review of current DHD#10 Core Values.
2. Monitor and address workforce development issues within DHD#10 including exploration of additional retention plan strategies.
3. Maintain regular communication with the Legislature targeted at the importance of continuing appropriate Public Health funding levels as well as DHD#10 challenges and accomplishments.
4. Identify strategies focused on regaining community/stakeholder trust in Local Public Health.
5. Assure that DHD#10 is prepared to address emerging Public Health emergencies and threats.





## **BOARD OF HEALTH MEETING DATES**

# 2024

**Time:** 10:00 a.m. *Fall & Winter*  
9:30 a.m. *Spring & Summer*

**Location:** 521 Cobb Street, Cadillac MI

### **Schedule**

*Last Friday of the month unless otherwise noted*

January 26	10:00 a.m.
February 23	10:00 a.m.
March 22*	10:00 a.m.
April 26	9:30 a.m.
May 31	9:30 a.m.
June 28	9:30 a.m.
July 26	9:30 a.m.
August 23*	9:30 a.m.
September 27	9:30 a.m.
October 25	9:30 a.m.
November 22*	10:00 a.m.
December 20*	10:00 a.m.

\* Due to holiday scheduling, meeting will not be held on last Friday.