

Hearing and Vision Technician E.O.E.*

District Health Department #10 seeks a Full-time Hearing and Vision Technician. This position will be based in Mason or Oceana County.

Duties:

- Under general supervision, conducts hearing and vision screenings for children according to established standards and schedules.
- Coordinates testing with school personnel.
- Identifies children with hearing or vision problems and initiates appropriate referral and follow up for those not passing.
- Maintains knowledge of and compliance with State program requirements and standards.
- Coordinates and plans effective and timely schedules of hearing and vision testing with multiple pre-schools, schools, or defined populations.
- Accurately records test results, and reports to school staff and parents.
- Enters data into electronic health records and State database according to established procedures.
- Disseminates education and informational resources as needed.
- Ensures screening equipment is in working order and properly calibrated.
- Attends required continuing education workshops, and agency meetings and trainings.
- Performs other duties and responsibilities as necessary in response to emergencies, workloads or staffing shortages.
- Works flexible hours as needed.

Requirements:

- Ability to read, write and calculate at a level normally acquired through completion of high school.
- Successful completion of comprehensive training courses, including practicums, with all ages of children.
- Knowledge of public health and ability to enter and access information in electronic health record at a level normally acquired through one to two years related experience.
- Reliable transportation with valid Michigan driver's license and current certificate of insurance to travel to school sites, or other locations for work, training or meetings.
- Ability to plan and schedule own work, accomplish assigned tasks in accordance with established standards, and multi-task.
- Interpersonal and communications skills necessary to effectively engage children and keep on task, and to gather and exchange information with school personnel, providers, and parents.

Submit resume and cover letter by 02/08/2024 to:

DHD #10
Human Resources
521 Cobb St.
Cadillac, MI 49601

or

online at: <http://www.dhd10.org/contact-us/join-our-team/>

****District Health Department #10 is an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, sex, religion, national origin, age, marital or veteran***



HUMAN RESOURCES
521 Cobb Street
Cadillac, MI 49601



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www.dhd10.org



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