



BOARD OF HEALTH

Monthly Meeting: January 26, 2024, 10:00 a.m.

521 Cobb St, Cadillac, MI

AGENDA

- I. Call to Order..... Kevin Hughes, Health Officer
- II. Roll Call
- III. Review and Approval of the Agenda
- IV. Election of Chair (in accordance with the Bylaws as attached) Kevin Hughes, Health Officer
- V. Election of Vice-Chair and Secretary New Chair
- VI. Review and Approval of Board of Health Meeting Minutes.....December 15, 2023
- VII. Appointments – Standing Committees New Chair

Bylaws requirements: 1) No two members shall be from the same county. The Personnel & Finance Committees will have ten members each. 2) Election of Personnel Committee Chairperson shall occur first in even years, and the Election of the Finance Committee Chairperson shall occur first in odd years.

- VIII. Call Committee Conferences New Chair

Selection of Chairs and Vice Chairs for Finance and Personnel Committees

- IX. Reconvene
 - A. Finance Committee Chair (and members as appropriate)
 - B. Personnel Committee Chair (and members as appropriate)
 - C. Executive Committee Chair (as defined in Bylaws)
 - D. Bylaws Committee (Chair appointed)
 - E. Legislative Committee (Chair appointed)
 - F. MALPH Board (Chair appointed)

- X. Public Comment
- XI. Committee Reports
 - A. Executive Committee.....New Chair
 - B. Finance Committee.....Christine Lopez
 - 1. Finance Report*
 - 2. Approve Accounts Payable and Payroll.....Action Item*
 - C. Personnel Committee..... Kevin Hughes
 - D. Legislative Committee..... Kevin Hughes
- XII. Board of Health Presentation – Public Health Review.....Kevin Hughes
- XIII. Administration Reports
 - A. Medical Director.....Dr. Jennifer Morse, MD
 - B. Deputy Health OfficerSarah Oleniczak
 - C. Health Officer.....Kevin Hughes
- XIV. Public Comments
- XV. Other Business
- XVI. Next Board of Health Meeting: Friday, February 23, 2024, at 10:00 a.m.
- XVII. Adjournment

Public Comment Rules

1. At each Board of Health regular meeting that is open to the public, there shall be a public comment period. It shall be held at the beginning of the meeting following approval of the meeting agenda and previous meeting minutes.
2. Any individual desiring to make a public comment shall be requested to first state their name and address for the record.
3. An individual is limited to a three (3) minute time period for public comment. The individual is not limited to one topic.
4. An individual will not be allowed to speak more than once during the public comment period.
5. An individual may not transfer, reserve, delegate or yield any public comment time to other individuals.
6. All public comments shall be directed to and through the Chairperson of the Board of Health. Individuals shall not directly address any other member of the public, other Board of Health members or staff.