



**Complaint Form**

Location of Problem

Address \_\_\_\_\_ City \_\_\_\_\_ Township \_\_\_\_\_

Directions to the Site (what side of street, how far from intersection?) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Information about the Occupant, Probable Responsible Party or Property Owner:

First Name	Last Name	Phone #	
Address	City	State	Zip

Information about Referring Party: (person making referral or complaint)

First Name	Last Name	Phone #	
Address	City	State	Zip

Nature of Problem (describe below):

Sewage      Surface & Drinking Water      Trash & Garbage      Pest Control      Food Establishment

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How long has this condition existed? \_\_\_\_\_

Has this problem been discussed with the responsible party? Yes  No  Date Discussed \_\_\_\_\_

Has there been a previous referral? Yes  No

Complainant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: This will be considered a formal complaint when signed and returned. All information will be kept confidential unless legal action becomes necessary. In the event of legal action, the complainant may be notified of disclosure and may be subpoenaed.

Occasionally, we may refer a complaint to another government agency. Please check Box if we may include your name in the referral.

**For Health Department Use Only**

Referral From:      Citizen Complaint      Inter-agency      Intra-agency

**Conditions Found**

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**Action Taken**

Date of Investigation: \_\_\_\_\_ Public Health Hazard: Yes  No

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Follow-up Inspection Date: \_\_\_\_\_

Findings:

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Date Abated: \_\_\_\_\_ Date Referred: \_\_\_\_\_  
\_\_\_\_\_  
Signature of Health Department Representative      Date: \_\_\_\_\_

**District Health Department #10 Offices**

<b>CRAWFORD COUNTY</b> 501 Norway Street, Ste #1 Grayling, MI 49738 (989) 348-7800 ehcrawfordcounty@dhd10.org	<b>KALKASKA COUNTY</b> 625 Courthouse Drive Kalkaska, MI 49646 (231) 258-8669 ehkalkaskacounty@dhd10.org	<b>LAKE COUNTY</b> 5681 S. M-37 Baldwin, MI 49304 (231) 745-4663 ehlakecounty@dhd10.org	<b>MANISTEE COUNTY</b> 385 Third Street Manistee, MI 49660 (231) 723-3595 ehmanisteecounty@dhd10.org	<b>MASON COUNTY</b> 916 Diana Street Ludington, MI 49431 (231) 845-7381 ehmasoncounty@dhd10.org
<b>MECOSTA COUNTY</b> 14485 Northland Drive Big Rapids, MI 49307 (231) 592-0130 ehmecostacounty@dhd10.org	<b>MISSAUKEE COUNTY</b> 6180 W. Sanborn Road, Ste #1 Lake City, MI 49651 (231) 839-7167 ehmissaukeecounty@dhd10.org	<b>NEWAYGO COUNTY</b> PO Box 850, 1049 Newell St White Cloud, MI 49349 (231) 689-7300 ehnewaygocounty@dhd10.org	<b>OCEANA COUNTY</b> 3986 N. Oceana Drive Hart, MI 49420 (231) 873-2193 ehoceanacounty@dhd10.org	<b>WEXFORD COUNTY</b> 521 Cobb Street Cadillac, MI 49601 (231) 775-9942 ehwexfordcounty@dhd10.org