

**Environmental Health Division** 

Serving Crawford, Kalkaska, Lake, Manistee, Mason, Mecosta, Missaukee, Newaygo, Oceana, and Wexford Counties

## **Complaint Form**

Location of Problem

Address	City	Township
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Directions to the Site (what side of street, how far from intersection?)

Information about the Occupant, Probable Responsible Party or Property Owner:					
First Name	Last Name		Phone #		
Address		City	State	Zip	

Information about Referring Party: (person making referral or complaint)					
First Name	Last Name Phone #				
Address		City	State	Zip	

Nature of Problem (describe below):

Sewage	Surface & Drinking Water	Trash & Garbage	Pest Control	Food Establishment
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How long has this condition existed?						
Has this problem been discussed with the responsible party?			Yes	No	Date Discussed	
Has there been a previous referral?	Yes	No				
Complainant's Signature						_Date
Note: This will be considered a formal complaint when signed and returned. All information will be kept confidential unless legal action becomes necessary. In the event of legal action, the complainant may be notified of disclosure and may be subpoenaed.						

Occasionally, we may refer a complaint to another government agency. Please check Box if we may include your name – in the referral.

## For Health Department Use Only

Referra	al From: Citizen Co	omplaint 🗌 Inte	r-agency Ir	ntra-agency			
	Conditions Found						
		Action Taken					
Date of Investigation	:	Public	Health Hazard:	Yes No			
Follow-up Inspectio	n Date:						
Findings:							
Date Abated:		Date Re	eferred:				
Signature of He	Date: Date:						
District Health Depar	tment #10 Offices						
<b>CRAWFORD COUNTY</b> 501 Norway Street, Ste #1	KALKASKA COUNTY 625 Courthouse Drive	<b>LAKE COUNTY</b> 5681 S. M-37	MANISTEE COUNTY 385 Third Street	MASON COUNTY 916 Diana Street			
Grayling, MI 49738 (989) 348-7800	Kalkaska, MI 49646 (231) 258-8669	Baldwin, MI 49304 (231) 745-4663	Manistee, MI 49660 (231) 723-3595	Ludington, MI 49431 (231) 845-7381			
ehcrawfordcounty@dhd10.org	ehkalkaskacounty@dhd10.org	ehlakecounty@dhd10.org	ehmanisteecounty@dhd	10.org ehmasoncounty@dhd10.org			
MECOSTA COUNTY	MISSAUKEE COUNTY	NEWAYGO COUNTY	OCEANA COUNTY	WEXFORD COUNTY			
14485 Northland Drive Big Rapids, MI 49307	6180 W. Sanborn Road, Ste #1 Lake City, MI 49651	PO Box 850, 1049 Newell St White Cloud, MI 49349	3986 N. Oceana Drive Hart, MI 49420	521 Cobb Street Cadillac, MI 49601			
(231) 592-0130 ehmecostacounty@dhd10.org	(231) 839-7167 ehmissaukeecounty@dhd10.org	(231) 689-7300 ehnewaygocounty@dhd10.org	(231) 873-2193 ehoceanacounty@dhd1(	(231) 775-9942 ).org ehwexfordcounty@dhd10.org			