

## BOARD OF HEALTH

### Notice of Meeting

Meeting will be held at: 10:00 a.m. Friday, January 31, 2025  
Wexford County Health Department: 21 Cobb St., Cadillac, MI 49601

### AGENDA

- A. Call to Order** (*Kevin Hughes, Health Officer*)
- B. Roll Call**
- C. Review and Approval of the Agenda**
- D. Election of Chair** (*In accordance with the Bylaws*) (*Kevin Hughes, Health Officer*)
- E. Election of Vice-Chair and Secretary** (*New Chair*)
- F. Review and Approval of the Board of Health Meeting Minutes – December 16, 2024**
- G. Appointments – Standing Committees** (*New Chair*)  
*Bylaws requirements: 1) No two members shall be from the same county. The Personnel & Finance Committees will have ten members each. 2) Election of Personnel Committee Chairperson shall occur first in even years, and the Election of the Finance Committee Chairperson shall occur first in odd years.*
- H. Call Committee Conferences** (*New Chair*)  
*Selection of Chairs and Vice Chairs for Finance and Personnel Committees*
- I. Reconvene**
  1. Finance Committee Chair (*and members as appropriate*)
  2. Personnel Committee (*and members as appropriate*)
  3. Executive Committee (*as defined in Bylaws*)
  4. Bylaw Committee (*Chair Appointed*)
  5. Legislative Committee (*Chair Appointed*)
- J. Public Comment**
- K. Committee Reports**
  1. Executive Committee (*New Chair*)
    - a. Election of Officers (*Action Item*)
  2. Finance Committee (*Christine Lopez*)
    - a. Finance Report
    - b. Approve Accounts Payable and Payroll (*Action Item*)
    - c. CPR Fees (*Action Item*)
  3. Personnel Committee (*Kevin Hughes*)
  4. Legislative Committee (*Kevin Hughes*)
    - a. MALPH Legislative Affairs Summary 2024
- L. Board of Health Presentation – Introduction to Local Public Health, Kevin Hughes**
- M. Administration Reports**
  1. Medical Director (*Dr. Jennifer Morse, MD*)
  2. Deputy Health Officer (*Sarah Oleniczak*)
  3. Health Officer (*Kevin Hughes*)
- N. Other Business**
- O. Next Board of Health Meeting**
  - Friday, February 21, 2025 at 10:00 a.m.
- P. Adjournment**