



**FOIA Request for Public Records**

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

<b>Requestor Contact Information:</b>			
Name:		Homeowner	Relator
		Contractor	
		Other:	
Street:		City/State/Zip:	
Phone:		Fax:	
Email:			
Delivery Method:	Mail	Pick-Up	Email Portal
<b>Public Record Request:</b>			
Parcel ID/Tax #:		County:	
Township:		Section:	
Street Address:		City:	
<p><b>Additional Information</b> (Describe the public record(s) as specifically as possible.) *** For multiple properties or location please fill one out for each property/complaint. ***</p>			
<b>Office Use Only:</b>			
<i>Keep original and provide copies of all pages, along with Public Summary (no charge), to requestor.</i>			
Date Received:	Date Released:	Received By:	Released By:
Request Received Via:	Records Released Via:	Date Delivered to Junk:	Date Discovered in Junk:
Email	Hard Copy		
Fax	Electronic (Portal)		
Mail			
In-Person			
Phone			

**Please submit completed forms to foia@dhd10.org**  
**Or submit request through the Portal at**  
**<https://dhd10-mi.nextrequest.com/>**

Phone: 231-303-1805  
Fax: 231-775-5372